

NORTH ZUMBRO SANITARY DISTRICT
Joint Powers Executive Committee Regular Meeting
November 6th, 2024
11:00 A.M.
Zumbrota City Council Chambers
Zumbrota, MN

I. CALL TO ORDER

II. ROLL CALL

TB___ EH___ MB___ BG___

JM___ TR___ SO___ MO___

BA___ CB___ RS___

III. ADOPT AGENDA _____

***CONSENT AGENDA _____**

ALL ITEMS LISTED WITH AN ASTERISK (*) ARE CONSIDERED ROUTINE OR NON-CONTROVERSIAL BY THE EXECUTIVE COMMITTEE AND WILL BE APPROVED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A DIRECTOR OR ENGINEER SO REQUESTS, IN WHICH CASE THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND BE CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

***A) Executive Committee Minutes = 10/2/2024**

***B) Bills-Accounts Payable 9/21/2024 – 10/25/2024**

1. WHKS Invoice #52620 for \$122,806.22

2. Zumbrota Reimbursement Request for Development

Application

***C) PFA Disbursement Request Form**

IV. PUBLIC COMMENTS

INDIVIDUALS MAY ADDRESS THE EXECUTIVE BOARD ABOUT ANY ITEM OF CONCERN. SPEAKERS MUST STATE THEIR NAME AND LIMIT THEIR REMARKS TO FIVE MINUTES. GENERALLY,

THE EXECUTIVE BOARD WILL NOT TAKE OFFICIAL ACTION ON THESE ITME SBUT MAY REFER THE MATTER TO STAFF FOR A FUTURE REPORT OR DIRECT THAT THE MATTER BE SCHEDULED FOR A FUTURE MEETING AGENDA.

V. OLD BUSINESS

A) Land Purchase Agreement Action Items

a. PFA Status on Funds

b. Closing Date – November 7th

B) Bonding Bill Update

C) Website Update

VI. NEW BUSINESS

VII. ADJOURN

Time: _____ Motion: _____ Second: _____

NORTH ZUMBRO SANITARY DISTRICT
Joint Powers Executive Committee Meeting
Wednesday, October 2, 2024 11:00 A.M.
Zumbrota City Council Chambers
Zumbrota, MN

CALL TO ORDER: Chair Elizabeth Howard.

PRESENT: Executive Committee Directors: Terri Buck – Goodhue Brian Grudem - Zumbrota
Elizabeth Howard – Pine Island, and Michael Boulton – Wanamingo
Executive Committee Alternate Directors: Todd Roberts – Pine Island, and Michael Olson –
Zumbrota

ABSENT: Executive Committee Alternate Directors: Jason Mandelkow – Goodhue, and Stuart Ohr -
Wanamingo

ALSO PRESENT: Bill Angerman – WHKS, Glenn Gustafson – WHKS, Craig Britton – Widseth, Reese
Sudtelgte – ISG, Brandon Theobald – WHKS, and Lisa Redepenning – Goodhue City Administrator.

ADOPT AGENDA: Grudem motioned to approve, seconded by Buck. Passed 4-0-0.

CONSENT AGENDA: Boulton motioned to approve, Seconded by Buck. Consent Agenda Items include:
September 4, 2024 Executive Committee Meeting Minutes, WHKS Invoice #52364 for \$52,665.49, and PFA
Disbursement Request Form. Passed 4-0-0.

PUBLIC COMMENTS: None

OLD BUSINESS:

Land Purchase Agreement Action Items

PFA Status on Funds – Britton has been working with Drew from MN PFA. MN PFA has asked for comparable sales of land. The MN PFA no longer requires an appraisal. There are no comparable land sales as this is a unique land purchase for a very specific use. Britton will be sending correspondences between the City of Zumbrota and property owner, Eric Loman. Mr. Loman was asking for \$30,000/acre in 2021 for land which the Zumbrota EDA had inquired. MMB will review land sale with Drew from MN PFA. MMB is looking to justify the price per acre cost. Britton stated that the land sale would be under the budgeted \$1 million and should not have concerns. Howard stated that the funds needed to be obtained in order to close on the land sale. Howard stated that the funds needed to be released in order for the request to be submitted to MN PFA by October 13th deadline. The funds would take some time to be in the account schedule the land sale closing before November 13th. There was discussion on making calls to local legislators or the Governor's office to expedite the release of funds. Britton asked to wait until 10/8 before any action be taken.

Closing Date and Extension - The second land purchase agreement extension has been signed. The second land purchase agreement extension ends November 11, 2024. There are concerns than MN PFA and MMB will need to release the funds to purchase the land in the next ten days in order accomplish the process to meet the deadline.

Final Plat Public Hearing and Annexation – Grudem stated that the mylars were at Zumbrota City Hall and will need to be signed and in to be filed. There are questions on the recording fees for the plat. The City of Zumbrota will need to bill NZSSD for the plat fees.

Bonding Bill Update – Howard stated that all the lobbyist contract resolutions with Winthrop & Weinstine have been approved and returned. A lobbyist meet has been set for October 9th at 3:00PM.

Website and Logo Update – Britton stated that the website format had been put together. Britton had .PDF of links snapshots. The website will be ready to go in the near future. Gustafson asked to have the .PDFs sent to him to review. There will need to be decisions on who will be the contact person directed to with questions. The NZSSD executive committee contact information will be part of the website. The NZSSD executive committee agendas, agenda packets, and meeting minutes will be added to the website. Angerman stated that the facilities plans and EAW will need to be added to the website. Gustafson stated that project updates will need to be added once construction begins.

Facility Plan Update – Gustafson stated that Corey Hauer of the MPCA requested that the loadings be placed in a different format for the facilities plans. The request was changed and submitted. Waiting for finals approve of the facilities plans within the coming days. Will start work on the anti-degradation report. Have to prove that the plant design is the least depredating and economically feasible. Design team will start working on (pre) design of the facility.

NEW BUSINESS:

Amendment No. 1 for Additional Environmental and Archeological Services – Angerman stated that there are new air quality Environmental Assessment Worksheet (EAW) requirements since the engineering contract with NZSSD was signed. The proposal is to hire a sub-consultant, Stantec, for the new air quality requirement and the expanded archeological requirement. The original engineering agreement had archeological work for the site only. There is a requirement to have archeological work completed on the piping corridor as well. Samantha Bump of the MPCA defined the scope of work required for the EAW. Angerman stated that there was roughly \$500,000 set aside for contingency that this contract and funding would fall under. Buck moved to approve Amendment No. 1 for Additional Environmental and Archeological Services, seconded by Grudem. Boulton asked what the difference in price for the archeological services and what the cost would be for air quality services. Britton stated that the archeological services cost would increase from \$20,000 to \$60,000 (\$40,000 more) and the air services would be roughly \$95,800. Angerman stated that the total cost would be roughly \$136,000. Gustafson and Angerman stated that the scope change was due to MMB being able to award the funding. Passed 4-0-0.

Howard stated that a presentation for the NZSSD was made at the Goodhue County EDA Summit on September 18th. There were a number of great questions asked and the presentation was well received.

Howard spoke in front of the Olmsted County Commissioners on October 1st. The members were receptive toward the project in order to stop potential bypassing with future flooding.

Grudem stated that he attended a golf tournament where Prairie Island Indian Community members were present, including President Johnson. The Tribal President wishes to line up a future meeting to discuss the project and meet members of the NZSSD board and engineering staff.

The Technical Committee will meet on October 8th. The meeting will be for Zumbrota only to discuss the route through town. There will be future Wanamingo and Pine Island meetings to discuss routing through each community as well.

*The next meeting will be November 6, 2024 at 11:00AM.

Adjourn: At 11:32AM a motion to adjourn was made by Grudem and seconded by Buck. Passed 4-0-0.

Signed:

Attest:

Elizabeth Howard, Chair

Michael Boulton, Secretary



November 01, 2024
Project No: 09870.00
Invoice No: 52620

Elizabeth Howard
Executive Committee Chair
North Zumbro Joint Powers Sanitary Sewer District
250 South Main Street
Pine Island, MN 55963

Project 09870.00 North Zumbro Joint WWTF and Conveyance

Professional Engineering Services from September 21, 2024 through October 25, 2024

Phase 011 Project Management and Administration
Technical Services 10,859.20

Total this Phase \$10,859.20

Phase 012 Project Kickoff Meeting
Technical Services 986.70

Total this Phase \$986.70

Phase 013 Executive Committee Meetings
Technical Services 1,807.36

Unit Billing

Co Vehicle Mileage
36.85

Total this Phase \$1,844.21

Phase 014 Technical Committee Meetings
Technical Services 806.34

Total this Phase \$806.34

Phase 021 Prepare Anti-Degradation Report
Technical Services 30,455.20

Total this Phase \$30,455.20

Phase 022 Pine Island Facilities Plan
Technical Services 518.40

Total this Phase \$518.40

Phase 023 Zumbrota/District Facilities Plan
Technical Services 3,315.84

Total this Phase \$3,315.84

Phase 024 Wanamingo Facilities Plan

Project	09870.00	North Zumbro Joint WWTF and Conveyance	Invoice	52620
Technical Services				172.80
			Total this Phase	\$172.80
Phase	025	Goodhue Facilities Plan		
Technical Services				345.60
			Total this Phase	\$345.60
Phase	027	Establish Effluent Limits		
Technical Services				806.34
			Total this Phase	\$806.34
Phase	041	Main Site Topo Survey		
Technical Services				4,386.20
			Total this Phase	\$4,386.20
Phase	042	Lift Stations and Force mains Topo Survey		
Technical Services				2,687.80
			Total this Phase	\$2,687.80
Phase	051	Main Facility Land Acquisition Assistanc		
Technical Services				156.65
			Total this Phase	\$156.65
Phase	071	Process Preliminary Design - WHKS Lead		
Technical Services				32,144.00
			Total this Phase	\$32,144.00
Phase	081	Building Architectural PreliminaryDesign		
Technical Services				545.60
			Total this Phase	\$545.60
Phase	093	Wanamingo Lift Station Prelim. Design		
Technical Services				164.80
			Total this Phase	\$164.80
Phase	103	Wanamingo Force Main Preliminary Design		
Technical Services				3,197.44
Reimbursable Expenses				
Mileage & Transport			41.81	
Reproduction			309.78	
Total Reimbursables			351.59	351.59
			Total this Phase	\$3,549.03
Phase	200	Subconsultants		
Per contract 2% administrative fee for subsconsultant services.				

Project	09870.00	North Zumbro Joint WWTF and Conveyance	Invoice	52620
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Consultants

I & S Group, Inc.			1,447.50	
Widseth Smith Nolting & Assoc., Inc.			21,063.78	
Total Consultants	1.02 times		22,511.28	22,961.51

Reimbursable Expenses

Testing Services Expense			6,100.00	
Total Reimbursables			6,100.00	6,100.00

Total this Phase **\$29,061.51**

Billing Limits

	Current	Prior	To-Date	
Total Billings	122,806.22	1,258,935.72	1,381,741.94	
Limit			8,500,000.00	
Remaining			7,118,258.06	
			Total this Invoice	\$122,806.22

Billings to Date

	Current	Prior	Total
Labor	93,356.27	770,285.21	863,641.48
Consultant	22,961.51	484,988.95	507,950.46
Expense	6,451.59	2,602.68	9,054.27
Expense - Unit	36.85	1,058.88	1,095.73
Totals	122,806.22	1,258,935.72	1,381,741.94



I & S Group, Inc.
115 E. Hickory St.
Suite 300
Mankato, MN 56001
507-387-6651
www.ISGInc.com

WHKS
1412 6th St SW
PO Box 1467
Mason City, IA 50402-1467

Invoice Number 110145
Date 09/30/2024

**Project 23-30164 North Zumbro
Sanitary Sewer District WWTF -
Goodhue, MN**

Progress billing for professional services provided through date of invoice

Invoice Dates: August 1, 2024 - September 30, 2024

Notes:

-PMT + Executive Comm Meetings

Description	Contract Amount	Prior Billed	Current Billed
Phase 1: Project Management & General Meetings			
1.1 Project Management & Administration	\$ 58,000.00	\$ 7,900.00	\$ 1,252.50
1.2 Project Kickoff Meeting	\$ 7,380.00	\$ 7,380.00	
1.3 Executive Committee Meetings	\$ 7,400.00	\$ 1,442.50	\$ 195.00
1.4 Technical Committee Meetings	\$ 27,000.00	\$ 6,063.20	
1.5 City Council Meetings	\$ 7,700.00		
1.6 Agency Stakeholder Meetings	\$ 3,950.00		
1.7 Public Outreach	\$ 6,120.00		
1.8 Sanitary District Formation	\$ 10,390.00		
Phase 2: MPCA Coordination/Permitting			
2.2.d Goodhue	\$ 76,325.00	\$ 76,325.00	
Phase 3: Funding Assistance			
3.2 PPL, IUP + PSIG Application	\$ 4,740.00	\$ 585.00	
Phase 5: Land Acquisition Assistance			
5.2 Lift Stations & Force mains Land Acquisition & Easement Assistance			
5.2.D Goodhue Lift Stations & Force mains Land Acquisition & Easement Assistance	\$ 14,800.00		
Phase 6: Demolition & Abandon Existing Sites			
6.4 Goodhue Demolition & Abandon Existing Sites	\$ 27,850.00		



I & S Group, Inc.
115 E. Hickory St.
Suite 300
Mankato, MN 56001
507-387-6651
www.ISGInc.com

Description	Contract Amount	Prior Billed	Current Billed
Phase 7: Preliminary & Final Plant Design WHKS lead			
7.1 Process Design	\$ 4,560.00		
7.4 Process Electrical & Control Instrumentation	\$ 408,400.00		
7.6 Site Landscaping Plan - Main Facility	\$ 28,375.00		
Phase 9: Lift Station Design			
9.1 Pine Island Lift Station Design	\$ 22,625.00		
9.2 Zumbrota Siphon Preliminary Design	\$ 24,525.00		
9.3 Wanamingo	\$ 22,625.00		
9.4 Goodhue	\$ 108,865.00		
Phase 10: Forcemain & Local Collection System Design			
10.4 Forcemain and Local Collection System Design	\$ 386,450.00		
Reimbursables			
	\$ 1,258,080.00	\$ 99,695.70	\$ 1,447.50
	Invoice Amount		\$1,447.50

Payment Terms: Net 30 days from invoice date. Past due balances are subject to late fees in the amount of 1.5% per month.
If you have a question regarding your invoice or are interested in receiving invoices electronically, please e-mail AR@ISGInc.com

Automated Clearing House (ACH) Instructions

Account Name: I&S Group, Inc.
ABA/Routing Number: 073000642
Account Number: 2348642289
Send Remittance to: AR@ISGInc.com

Aging Summary

Invoice Number	Invoice Date	0 - 30	31 - 60	61-90	Over 90	Balance
108179	7/31/2024	\$0.00	\$0.00	\$4,016.80	\$0.00	\$4,016.80
110145	9/30/2024	\$1,447.50				\$1,447.50
Total Outstanding		\$1,447.50	\$0.00	\$4,016.80	\$0.00	\$5,464.30

WIDSETH SMITH NOLTING & ASSOC., INC.
216 S MAIN ST
CROOKSTON, MN 56716
T. 218-281-6522

WIDSETH

INVOICE

WHKS & Co

ggustafson@whks.com
2905 Broadway Avenue S
Rochester, MN 55904

Invoice Number: 233806
Date: September 27, 2024
Project Number: 2023-11919

North Zumbro Sanitary District

For Professional Services Rendered Through: September 13, 2024

Between August 10th and September 13th, 2024

-	
-	\$367.00
Company Vehicle Mileage	\$33.50
Company Vehicle Mileage	\$33.50
Mapping GPS Equipment	\$300.00
- Total:	\$367.00

01 - Project Management and General Meetings

011 - Project Management and Administration	\$3,279.00
Labor	\$3,279.00
013 - Executive Committee Meetings	\$390.00
Labor	\$390.00
017 - Public Outreach	\$5,536.50
Labor	\$5,536.50

01 - Project Management and General Meetings Total: \$9,205.50

02 - MPCA Coordination/Permitting

022 - Pine Island	\$1,385.00
Labor	\$1,385.00
026 - Prepare EAW List Tasks	\$3,512.50
Labor	\$3,512.50

02 - MPCA Coordination/Permitting Total:**\$4,897.50****04 - Topographical Survey**

-	\$26.80
Company Vehicle Mileage	\$26.80
042 - Lift Stations and Force mains Topo Survey	\$1,541.98
Labor	\$1,512.50
Company Vehicle Mileage	\$29.48

04 - Topographical Survey Total:**\$1,568.78****05 - Land Acquisition Assistance**

051 - Main Facility Land Acquisition Assistance	\$2,535.00
Labor	\$2,535.00

05 - Land Acquisition Assistance Total:**\$2,535.00****10 - Force main and Local Collection System Design**

101 - Pine Island	\$483.75
Labor	\$483.75
102 - Zumbrota	\$992.50
Labor	\$992.50
103 - Wanamingo	\$530.00
Labor	\$530.00
104 - Goodhue	\$483.75
Labor	\$483.75

10 - Force main and Local Collection System Design Total:**\$2,490.00****Invoice Total****\$21,063.78**

(Beverly Wendt)

175 West Avenue
Zumbrota, MN 55992
(507) 732 - 7318



Development Application

Type of Application (check box on left):	Fees:
☒ Annexation Petition	\$500 (plus applicable OAH fee) <u>\$361.95</u>
☐ Conditional Use Permit	\$350
☐ Interim Use Permit Application	\$350
☐ Variance Application	\$350
☐ Zoning Ordinance Amendment Application	\$350
☒ Preliminary Plat Application	\$500 + 50/lot (4 lots) + \$200
☒ Final Plat Application	\$500
☐ Rezone Request Application	\$350
☐ Minor Subdivision Application	\$350
☐ Street/Alley/ROW or Easement Vacation Request	\$350
☐ Zoning Permit	\$75
☐ Other	\$
TOTALS	\$ 2061.95

Current Zoning District:	Circle Appropriate District:				
☐ Agricultural	A1				
☐ Residential	R1	R1a	R2	R3	R-MH
☐ Commercial	C1	C1a	C2		
☐ Industrial	I1	I2			
☐ Planned Unit Development	PUD-R	PUD-HDR	PUD-C		

175 West Avenue
Zumbrota, MN 55992
(507) 732 - 7318

Note: Applications must be signed by all property owners. Applications will only be accepted with ALL required supporting documents and fees. Please seek out further details of requirements in the City's Zoning Ordinances.

Description of Request (attach additional information if needed):		
Nature of proposed application: <i>Annex land to the City of Zumbrota</i>		
Reasons to approve request: <i>Annexing Wendt land for future sanitary district.</i>		
Previous Applications Pertaining to the Subject Site:		
Project Name:		Date of Application:
Nature of request:		
Property Information (attach legal description):		
Address: <i>north of 908 4th St. E. Zumbrota</i>		Parcel ID Number(s): <i>47.030.2006</i>
Subdivision:	Lot(s):	Block:
Owner Information:		
Name: <i>James & Connie Wendt</i>		Business Name:
Address: <i>908 4th St. E.</i>		
City: <i>Zumbrota,</i>	State: <i>Minnesota</i>	Zip: <i>55992</i>
Phone:	Email:	
Applicant Information (if different from owner):		
Name:		Business Name:
Address:		
City:	State:	Zip:
Phone:	Email:	

Application Fees and Expenses: By signing this application form, I agree that all fees and expenses incurred by the City for the processing of the application, including costs for professional services, are the responsibility of the applicant/property owner. This is to be paid immediately upon receipt or the City may approve a special assessment for which the property owner specifically agrees to be assessed for 100 percent per annum and waives all appeals under Minnesota Statutes 429.81 as amended. All fees and expenses are due whether the application is approved, denied, or withdrawn. Escrow fees may not cover actual expenses; any additional fees will be billed.

Applicant: *James & Connie Wendt* Date: *5-31-24*

Owner: *James & Connie Wendt* Date: *5-31-24*

Water Infrastructure Project Disbursement Request Form

Recipient - Contract ID: **North Zumbro SSD_SPAP_01**

Project Title: North Zumbro Sanitary District Project

Disbursement request details:

Request Number: **5**

Amount: **\$1,029,827.54**

notes:

Land acquisition and monthly engineering invoice

Prepared by:

Elizabeth R. Howard

Authorized
by:

Name (print)

Elizabeth R. Howard

Title/phone

City Administrator - 507-356-4591 ext. 9

Sign/date



10/15/24

I hereby certify that this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement, and that I am authorized to request disbursements on behalf of the recipient.

MPFA approvals:

MPFA Loan Officer	date	MPFA Executive Director	date
#N/A			

The remainder of this form is reserved for MPFA Disbursement Coding.

The Note for this project is: **N/A-grant only**

Loan Officer - please check this box IFF this is the final request on this project:

☐

MN Public Facilities Authority - Water Infrastructure Project Disbursement Request Form

Instructions

Disbursement requests must be received by PFA no later than the 15th of each month in order to be paid during that month. Generally, disbursements will be processed on the Wed following the 4th Tue. Recipients are advised to include a provision in their contracts specifying contractor deadlines for invoice submittal, so that local approval can be coordinated with the PFA disbursement schedule.

To request funds, an authorized official of the recipient entity must sign a completed Project Disbursement Request Form, to be submitted by mail, e-mail or fax (**ONLY ONE**) to your MPFA loan officer. Copies of invoices and supporting documents must be submitted with the request. Retain a copy of the request and all documentation for your files.

The request form contains a certification. Each certification relates to the request and related back-up for expenditures, as to accuracy and compliance with agreement conditions.

In addition, if the PFA project funding includes or may include federal monies, the certification also includes language regarding labor standards compliance. U. S. Department of Labor Davis Bacon regulations at 29CFR 5.5(a)(1) require that covered employees are properly paid the full amount of required wages and fringes, that workers are compensated for the type of work being performed according to the classification, and additional classifications, if needed, were sought and employees paid the approved rate. For full text of 29 CFR 5.5(a)(1) see hyperlink below:

[29 CFR 5.5\(a\)\(1\)](http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&rgn=div5&view=text&node=29:1.1.1.1.6&idno=29#29:1.1.1.1.6.1.27.4)

<-- this is the hyperlink; below is the full web url:

<http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&rgn=div5&view=text&node=29:1.1.1.1.6&idno=29#29:1.1.1.1.6.1.27.4>

If the Recipient has hired a consulting engineer or other consultant for labor standards compliance, obtain a signed and dated certification from that entity that states "To the best of our knowledge, the certified payroll records received in connection with invoice number (identify number) from (identify contractor(s)) are in compliance with the U.S. Department of Labor prevailing wage requirements of 29 CFR 5.5(a)(1)." Keep the signed certifications on file with the disbursement request.

The *Summary of Project Costs* form may be useful to track project costs through the disbursement phase. Please submit this form with the Disbursement Request Form and supporting documents.

Submit completed and signed the Project Disbursement Request Form and all supporting invoices and other documentation, by **ONLY ONE** of the following methods:

mail: Minnesota Public Facilities Authority
#N/A
332 Minnesota Street, W820
1st National Bank Building
Saint Paul, MN 55101-1378

OR e-mail: [#N/A](#)

OR fax: 651-296-8833

MN Public Facilities Authority

Project Disbursement Request - Summary of Project Costs

Recipient - Contract ID: **North Zumbro SSD_SPAP_01**

SPAP:	MPFA-SPAP-G-061-FY24	\$	10,000,000
		\$	10,000,000

note to recipient: complete the yellow-highlighted boxes below for each request:

The costs detailed below relate to **Project Disbursement Request #:**

5

Cost descriptions

Amounts

A.	Non-Construction:	Engineering		\$ 52,665.49
		Legal/Finance		\$ -
		Administration		\$ -
		Other		\$ 977,162.05
		Total Non-Construction		\$ 1,029,827.54
B.	Construction:	<u>Clean Water...</u>	<u>Drinking Water...</u>	
		Treatment Facilities	Treatment	\$ -
		Collector Systems	Transmission & Distribution	\$ -
		Interceptor	Source (Wells/surface water intakes)	\$ -
		Lift Station	Storage / Water Tower	\$ -
		Equipment	Other	\$ -
		Other		\$ -
		Total Construction		\$ -
C.	Total disbursement request (A + B):			\$ 1,029,827.54
D.	Total of previous requests submitted to PFA ** (see pg 2 for detail):			\$ 1,196,900.00
E.	Total requested to date (C + D):			\$ 2,226,727.54
F.	Original award total from above:			\$ 10,000,000.00
G.	Remaining un-drawn balance (F – E):			\$ 7,773,272.46

Notes:

page 2 may be used by the recipient for tracking past disbursement requests on this project

** History of payment requests submitted to PFA:

Req #	Dated	Notes	\$ amount Requested	\$ amount Paid by PFA
1	05/16/24		\$ 894,082.89	\$ 894,082.89
2	06/11/24		\$ 97,365.45	\$ 97,365.45
3	08/14/24		\$ 145,397.77	\$ 145,397.77
4	09/16/24		\$ 60,053.89	\$ 60,053.89
5	10/15/24		\$ 1,029,827.54	
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36				
<i>total requested / paid prior to this request:</i>			<u>\$ 2,226,727.54</u>	<u>\$ 1,196,900.00</u>