

NORTH ZUMBRO SANITARY SEWER DISTRICT
Joint Powers Executive Committee Regular Meeting
March 4th, 2026
11:00 A.M.
Zumbrota City Council Chambers
Zumbrota, MN

I. CALL TO ORDER

II. ROLL CALL

LR___ EH___ MB___ BG___

JM___ TR___ SO___ JM___

BA___ CB___ RS___ GG___ BT___

III. ADOPT AGENDA _____

***CONSENT AGENDA _____**

ALL ITEMS LISTED WITH AN ASTERISK (*) ARE CONSIDERED ROUTINE OR NON-CONTROVERSIAL BY THE EXECUTIVE COMMITTEE AND WILL BE APPROVED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A DIRECTOR OR ENGINEER SO REQUESTS, IN WHICH CASE THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND BE CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

- *A) Executive Committee Minutes – 2/4/2026**
- *B) Bills-Accounts Payable 1/24/2026 – 2/20/2026**
 - 1. WHKS Invoice #57095 for \$606,167.59**
- *C) PFA Disbursement Request Form**

IV. PUBLIC COMMENTS

INDIVIDUALS MAY ADDRESS THE EXECUTIVE BOARD ABOUT ANY ITEM OF CONCERN. SPEAKERS MUST STATE THEIR NAME AND LIMIT THEIR REMARKS TO FIVE MINUTES. GENERALLY, THE EXECUTIVE BOARD WILL NOT TAKE OFFICIAL ACTION ON THESE ITEMS BUT MAY REFER THE MATTER TO STAFF FOR A FUTURE REPORT OR DIRECT THAT THE MATTER BE SCHEDULED FOR A FUTURE MEETING AGENDA.

V. OLD BUSINESS

- A) Bonding Bill Update**
- B) Congressional Directed Spending**
- C) Wendt Watermain Easement and North Property Access**
- D) Regulatory Meetings**
 - a. MPCA EAW, Anti-deg, NPDES permit – 3/4/2026**
- E) MPCA Submittal**
 - a. Plan sets for the 4 projects to be submitted this week**
- F) EAW Status**

VI. NEW BUSINESS

- a. Lift Stations Access and Easements**
- b. Audit March 11-13**

VII. ADJOURN

Time: _____ Motion: _____ Second: _____

**NORTH ZUMBRO SANITARY DISTRICT
Joint Powers Executive Committee Meeting
Wednesday, February 4, 2026 11:00 A.M.
Zumbrota City Council Chambers
Zumbrota, MN**

CALL TO ORDER: Chair Elizabeth Howard.

PRESENT: Executive Committee Directors: Elizabeth Howard – Pine Island, Brian Grudem – Zumbrota, Lisa Redepenning – Goodhue, and Michael Boulton – Wanamingo
Executive Committee Alternate Directors: Jason Mandelkow – Goodhue, Todd Robertson – Pine Island, Jeff Meyers – Zumbrota and Stuart Ohr – Wanamingo

ABSENT: Executive Committee Directors: None
Executive Committee Alternate Directors: None

ALSO PRESENT: Bill Angerman – WHKS, Glenn Gustafson – WHKS, Craig Britton – Widseth, Reese Sudtelgte – ISG, and Brandon Theobald – WHKS.

ADOPT AGENDA: Boulton motioned to approve the agenda, seconded by Redepenning. Passed 4-0-0.

CONSENT AGENDA: Grudem motioned to approve, Seconded by Boulton. Consent Agenda Items include: January 7, 2026 Executive Committee Meeting Minutes, WHKS Invoice #56839 for \$401,073.37, and PFA Disbursement Request Form. Passed 4-0-0.

PUBLIC COMMENTS: None

OLD BUSINESS:

Bonding Bill Update – Howard stated that the NZSSD did not make it on the Governor’s bonding bill recommendation list. Howard stated that she and Pine Island Mayor David Friese had been scheduled to attend the January and February Prairie Island Tribal meetings. Each of the meetings was cancelled. We are hoping to attend a future meeting to solidify active tribal support for the project. Howard spoke with Andrea Rau of Winthrop & Weinstine on the need for individual legislative meetings. It was suggested that individual legislative meetings would be better scheduled for April and May toward the end of session. Gustafson stated that he had attended an engineer’s conference in which there was a legislative update. MN PFA is requesting \$200 million in bonding bill funding for Point Source Implementation Grant (PSIG) and Water Infrastructure Fund (WIF) programs. The Governor’s recommendations for the programs are \$117 million in the bonding bill.

Congressional Directed Spending – Howard announced that NZSSD, through fiscal agent Pine Island have been awarded \$1 million through congressionally direct spending appropriation. There were no details on the award of the funds other than to Pine Island. Howard stated that a press release may need to be put together. Grudem stated that Finstad’s office released the original list of awardees and were starting to release details of each project. Grudem will reach out to Finstad’s office to ensure the details of the project are correct. Grudem offered to write a press release if Finstad’s press release is lacking in detail. Howard stated that the funds would need to be spent within one year. Angerman stated that the funds could be utilized for grading, sitework, or watermain. Angerman stated that a portion of the project could be pulled out and bid separately from the rest of the project.

Wendt Watermain Easement – Howard stated that she had not heard back from Bob Vose of Kennedy & Graven. Howard stated that Vose will need to verify the 30’ easement down to 20’ easement. Howard stated that Pine Island has been keeping Vose busy with tasks and that those major tasks would be wrapping up in the next week.

Regulatory Meetings – MPCA EAW, Anti-deg, NPDES permit – 2/4/2026 – Angerman stated that the regulatory meeting and process are going well. The process for the permits is where they need to be for the project schedule and are on track to be met. The EAW timeframe is approaching in March. Britton stated that he has been working with Darcy from the MPCA on EAW with public comments in April and May. The EQB public comment period will be from March to April. Gustafson stated that he had received word from Holly Mickelson that the comments had been approved on the Anti-deg permit.

MN PFA Meeting –

Status of Payments from MN PFA on requests – Howard stated that the outstanding PFA disbursement requests were approved on January 8th. Pine Island received the funds and paid the WHKS invoices. There are currently no outstanding requests.

Open Discussion regarding 1/7/2026 and 1/13/2026 Meetings – The initial discussions took place at the January NZSSD meetings between MNPFA, NZSSD, and Legislators. A smaller group met on January 13th to discuss ideas for funding that reflects collaboration. The goal would be for legislators to draft bill language to encourage collaboration with preference to funding within existing programs. Howard stated that three ideas had been put forward out of the meeting for wastewater project collaboration funding. Howard stated that a spreadsheet had been put together with the ideas. Senators Draskowski and Jasinski were each working on language for ideas.

NEW BUSINESS:

Non-PFA Disbursement Invoices – Abdo Invoice #517403 for \$2,750 and WHKS Invoice #56843 for \$4,500 – Howard stated that the 2025 audit downpayment of \$2,500 was paid by the City of Pine Island. Pine Island would invoice Goodhue, Wanamingo, and Zumbrota for their share of the cost. Howard reminded the Committee that yearly audits are required with the \$10 million grant. The grant dollars are not allowed to be expended on the audit. Howard stated that there is a \$4,500 invoice from WHKS for MPCA permit fees. Howard stated that grant proceeds are not allowed to be utilized for permit fees. Howard asked for consensus for the City of Pine Island to pay the WHKS invoice and then turn around and invoice Goodhue, Wanamingo, and Zumbrota. Howard stated that there will be additional permit fees for other MPCA application coming in the future. The NZSSD Executive Committee agreed with the process of Pine Island paying these invoices and turning around and sending invoices to Goodhue, Wanamingo, and Zumbrota for their share of the cost.

Angerman stated that the NZSSD engineers will be meeting with the City of Zumbrota on fire protection. There will be discussion on proposed water lines, ownership of water lines, and hydrant needs.

*The next meeting will be March 4, 2026 at 11:00 AM.

Adjourn: At 11:30 AM a motion to adjourn was made by Grudem and seconded by Redepenning. Passed 4-0-0.

Signed:

Attest:

Elizabeth Howard, Chair

Michael Boulton, Secretary



engineers + planners + land surveyors

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Federal ID: 42-0943938

March 02, 2026

Project No: 09870.00

Invoice No: 57095

Elizabeth Howard
Executive Committee Chair
North Zumbro Joint Powers Sanitary Sewer District
250 South Main Street
Pine Island, MN 55963

Project 09870.00 North Zumbro Joint WWTF and Conveyance

Professional Engineering Services from January 24, 2026 through February 20, 2026

Phase 028 NPDES Permit
Technical Services 506.88

Total this Phase \$506.88

Phase 071 Process Preliminary Design - WHKS Lead
Technical Services 134,372.00

Total this Phase \$134,372.00

Phase 073 Process Structural Preliminary Design
Technical Services 27,052.16

Total this Phase \$27,052.16

Phase 075 Site Pipg & Grdg Plan Main Fac. Pre Des
Technical Services 30,374.88

Total this Phase \$30,374.88

Phase 083 Building Struct. Prelim Design - NPR
Technical Services 464.80

Total this Phase \$464.80

Phase 093 Wanamingo Lift Station Prelim. Design
Technical Services 5,378.24

Total this Phase \$5,378.24

Phase 101 Pine Island Force Main Prelim Design
Technical Services 3,046.40

Total this Phase \$3,046.40

Phase 102 Zumbrota Conveyance Preliminary Design
Technical Services 3,071.36

Total this Phase \$3,071.36

Project	09870.00	North Zumbro Joint WWTF and Conveyance	Invoice	57095
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Phase	103	Wanamingo Force Main Preliminary Design		
Technical Services				8,872.00
			Total this Phase	\$8,872.00

Phase	104	Goodhue Force Main Preliminary Design		
Technical Services				1,332.80
			Total this Phase	\$1,332.80

Phase	111	Additional EAW Services		
Services incurred by Stantec Consulting Services Inc. Per contract 2% administrative fee for subsconsultant services.				
Consultants				
	Widseth Smith Nolting & Assoc., Inc.		21,319.25	
	Total Consultants	1.02 times	21,319.25	21,745.64
			Total this Phase	\$21,745.64

Phase	200	Subconsultants		
Per contract 2% administrative fee for subsconsultant services.				
Consultants				
	I & S Group, Inc.		37,636.25	
	Widseth Smith Nolting & Assoc., Inc.		325,060.25	
	Total Consultants	1.02 times	362,696.50	369,950.43
			Total this Phase	\$369,950.43

Billing Limits		Current	Prior	To-Date
Total Billings		606,167.59	4,768,214.56	5,374,382.15
Limit				8,638,950.00
Remaining				3,264,567.85
			Total this Invoice	\$606,167.59

Billings to Date		Current	Prior	Total
Labor		214,471.52	2,962,099.50	3,176,571.02
Consultant		391,696.07	1,788,411.73	2,180,107.80
Expense		0.00	15,437.27	15,437.27
Expense - Unit		0.00	2,266.06	2,266.06
Totals		606,167.59	4,768,214.56	5,374,382.15



I & S Group, Inc.
 115 E. Hickory St.
 Suite 300
 Mankato, MN 56001
 507-387-6651
 www.ISGInc.com

WHKS
 1412 6th St SW
 PO Box 1467
 Mason City, IA 50402-1467

Invoice Number 128972
 Date 01/31/2026

**Project 23-30164 North Zumbro
 Sanitary Sewer District WWTF -
 Goodhue, MN**

Progress billing for professional services provided through date of invoice

Invoice Dates: January 1, 2026 - January 31, 2026

Description	Current Billed
Phase 7: Preliminary & Final Plant Design WHKS lead	
7.4 Process Electrical & Control Instrumentation	\$ 16,476.25
7.6 Site Landscaping Plan - Main Facility	\$ 322.50
Phase 9: Lift Station Design	
9.1 Pine Island Lift Station Design	\$ 2,996.25
9.3 Wanamingo	\$ 1,057.50
9.4 Goodhue	\$ 10,361.25
Phase 10: Forcemain & Local Collection System Design	
10.4 Forcemain and Local Collection System Design	\$ 6,422.50
\$ 37,636.25	

Invoice Amount \$37,636.25

Payment Terms: Net 30 days from invoice date. Past due balances are subject to late fees in the amount of 1.5% per month.
 If you have a question regarding your invoice or are interested in receiving invoices electronically, please e-mail AR@ISGInc.com

Automated Clearing House (ACH) Instructions

Account Name: I&S Group, Inc.
ABA/Routing Number: 073000642
Account Number: 2348642289
Send Remittance to: AR@ISGinc.com

Aging Summary

Invoice Number	Invoice Date	0 - 30	31 - 60	61-90	Over 90	Balance
124247	9/30/2025	\$0.00	\$0.00	\$0.00	\$50,760.00	\$50,760.00



I & S Group, Inc.
115 E. Hickory St.
Suite 300
Mankato, MN 56001
507-387-6651
www.ISGInc.com

125604	10/31/2025	\$0.00	\$0.00	\$0.00	\$86,850.00	\$86,850.00
126634	11/30/2025	\$0.00	\$0.00	\$50,960.00	\$0.00	\$50,960.00
127693	12/31/2025	\$0.00	\$45,070.00	\$0.00	\$0.00	\$45,070.00
128972	1/31/2026	\$37,636.25				\$37,636.25
Total Outstanding		\$37,636.25	\$45,070.00	\$50,960.00	\$137,610.00	\$271,276.25

WIDSETH SMITH NOLTING & ASSOC., INC.
216 S MAIN ST
CROOKSTON, MN 56716
T. 218-281-6522



INVOICE

WHKS & Co
ggustafson@whks.com
2905 Broadway Avenue S
Rochester, MN 55904

Invoice Number: 243717
Date: February 27, 2026
Project Number: 2023-11919

North Zumbro Sanitary District

For Professional Services Rendered Through: February 13, 2026

Between December 13th, 2025 and February 13th, 2026

02 - MPCA Coordination/Permitting

026 - Prepare EAW List Tasks	\$50,650.50
Labor	\$29,331.25
Stantec Consulting Services Inc	\$21,319.25

02 - MPCA Coordination/Permitting Total: \$50,650.50

04 - Topographical Survey

041 - Main Site Topo Survey	\$325.00
Labor	\$325.00
042 - Lift Stations and Forcemains Topo Survey	\$1,281.25
Labor	\$1,281.25

04 - Topographical Survey Total: \$1,606.25

08 - WWTF Building Architecture, MEP, Structural

081 - Building Architectural	\$32,671.25
Labor	\$32,671.25
082 - Mechanical, Electrical, Plumbing	\$50,353.75
Labor	\$50,353.75
083 - Building Structural Design - Non Process Related	\$67,665.00
Labor	\$67,665.00

08 - WWTF Building Architecture, MEP, Structural Total: \$150,690.00

09 - Lift Station Design

091 - Pine Island Lift Station Design	\$19,808.75
Labor	\$19,808.75

09 - Lift Station Design Total: \$19,808.75

10 - Forcemain and Local Collection System Design

101 - Pine Island	\$123,624.00
Labor	\$123,624.00

10 - Forcemain and Local Collection System Design Total: \$123,624.00

Historical Billings to Date

	Previously Billed	Current Billing	Billed To Date
Labor	\$933,357.50	\$325,060.25	\$1,258,417.75
Outside Consultants	\$148,839.65	\$21,319.25	\$170,158.90
Reimbursable	\$4,393.00	\$0.00	\$4,393.00
	\$1,086,590.15	\$346,379.50	\$1,432,969.65

Invoice Total \$346,379.50



INVOICE

Invoice Number 2512515
Invoice Date January 22, 2026
Customer Number 223001
Project Number 227706915

Bill To Widseth Smith Nolting (WSN) Accounts Payable 610 Filmore Street Alexandria MN 56308 United States	<u>EFT/ACH Remit To (Preferred)</u> Stantec Consulting Services Inc. (SCSI) Bank of America ABA No. : 111000012 Account No: 3752096026 Email Remittance: eff@stantec.com	Alternative Remit To Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States Federal Tax ID 11-2167170
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Project Description: North Zumbro Sanitary District - Alternate Route

Stantec Project Manager:	Julin, Angela
Authorization Amount:	\$60,425.00
Authorization Previously Billed:	\$38,421.90
Authorization Budget Remaining:	\$20,886.85
Authorization Billed to Date:	\$39,538.15
Current Invoice Due:	\$1,116.25
For Period Ending:	December 31, 2025

Contact Name :	Mike Pederson
Contact Job Title :	Director of Environmental Services
Invoice email :	mike.pederson@widseth.com
Client contact email :	mike.pederson@widseth.com

Net due upon payment from end client or in accordance with terms of the contract
Stantec will not change our banking information. If you receive a request noting our banking information has changed, please contact your Stantec Project Manager

Invoice Number

2512515

Project Number

227706915

Top Task 100 Archaeological Survey

Professional Services

Billing Level	Date	Hours	Rate	Current Amount
GIS Analyst				
Seibel, Josh D (Josh)	2025-12-04	0.75	120.00	90.00
Seibel, Josh D (Josh)	2025-12-08	0.25	120.00	30.00
		<u>1.00</u>		<u>120.00</u>
Professional Services Subtotal		<u>1.00</u>		<u>120.00</u>

Top Task 100 Total **120.00**

Top Task 400 Project Management

Professional Services

Billing Level	Date	Hours	Rate	Current Amount
Archaeology Crew Lead				
Witt, Claire	2025-12-02	0.25	95.00	23.75
Witt, Claire	2025-12-19	0.75	95.00	71.25
Witt, Claire	2025-12-29	1.00	95.00	95.00
		<u>2.00</u>		<u>190.00</u>
GIS Analyst				
Seibel, Josh D (Josh)	2025-12-04	0.25	120.00	30.00
Seibel, Josh D (Josh)	2025-12-05	0.50	120.00	60.00
		<u>0.75</u>		<u>90.00</u>
Principal Investigator				
Julin, Angela	2025-12-04	1.00	125.00	125.00
Julin, Angela	2025-12-05	0.25	125.00	31.25
Julin, Angela	2025-12-08	2.00	125.00	250.00
Julin, Angela	2025-12-17	2.00	125.00	250.00
		<u>5.25</u>		<u>656.25</u>
Project Controller				
Setnor, Lisa Marie	2025-12-05	0.50	120.00	60.00
		<u>0.50</u>		<u>60.00</u>
Professional Services Subtotal		<u>8.50</u>		<u>996.25</u>

INVOICE

Invoice Number

2512515

Project Number

227706915

Top Task 400 Total

996.25

Total Fees & Disbursements

\$1,116.25

INVOICE TOTAL (USD)

\$1,116.25

Please contact Kyera Tessier if you have any questions concerning this invoice.

[E-mail: Kyera.Tessier@Stantec.com](mailto:Kyera.Tessier@Stantec.com)

**** PLEASE INCLUDE AN INVOICE # WITH PAYMENT ****

Thank you.

Invoice Number	2516717
Invoice Date	January 30, 2026
Purchase Order	227707080
Customer Number	223001
Project Number	227707080

Bill To	<u>EFT/ACH Remit To (Preferred)</u>	Alternative Remit To
Widseth Smith Nolting (WSN)	Stantec Consulting Services Inc. (SCSI)	Stantec Consulting Services Inc. (SCSI)
Accounts Payable	Bank of America	13980 Collections Center Drive
610 Filmore Street	ABA No. : 111000012	Chicago IL 60693
Alexandria MN 56308	Account No: 3752096026	United States
United States	Email Remittance: eft@stantec.com	

Project	Widseth Smith Nolting: Air Quality EAW Assistance for North Zumbro Sanitary District WWTP		
Project Manager	Taylor, Luke	For Period Ending	January 16, 2026
Current Invoice Total (USD)	20,203.00		

Top Task	500	Complete Air Dispersion Modeling		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Zerome, Warsa Tewelde	37.25	150.00	5,587.50
	Schafermeyer, Benjamin L (Ben)	1.00	158.00	158.00
	Cronister, Samantha Helal (Sam)	8.50	197.00	1,674.50
	Kuphal, Stephanie Lynn	20.50	223.00	4,571.50
	Taylor, Lucas N (Luke)	6.00	285.00	1,710.00
	Subtotal Professional Services	<u>73.25</u>		<u>13,701.50</u>

Top Task Subtotal	Complete Air Dispersion Modeling	13,701.50
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Top Task	600	Complete an AERA		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Schafermeyer, Benjamin L (Ben)	6.00	158.00	948.00
	Cronister, Samantha Helal (Sam)	0.50	197.00	98.50
	Swor, Kathryn R (Katie)	11.50	212.00	2,438.00
	Kuphal, Stephanie Lynn	6.50	223.00	1,449.50
	Taylor, Lucas N (Luke)	5.50	285.00	1,567.50
	Subtotal Professional Services	<u>30.00</u>		<u>6,501.50</u>

Top Task Subtotal	Complete an AERA	6,501.50
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Total Fees & Disbursements	<u>20,203.00</u>
INVOICE TOTAL (USD)	20,203.00

Invoice Number	2516717
Invoice Date	January 30, 2026
Purchase Order	227707080
Customer Number	223001
Project Number	227707080

Net due upon payment from end client or in accordance with terms of the contract
Stantec will not change our banking information. If you receive a request noting our banking information has changed,
please contact your Stantec Project Manager



MINNESOTA

PUBLIC FACILITIES AUTHORITY

Water Infrastructure Project Disbursement Request Form

Recipient - Contract ID: North Zumbro SSD_SPAP_01

Project Title: North Zumbro Sanitary District Project

Disbursement request details: Request Number: 23 Amount: \$606,167.59

notes:

Prepared by: Elizabeth R. Howard

Authorized by: Name (print) Elizabeth R. Howard

Title/phone City Administrator - 507-356-4591 ext. 9

Sign/date [Signature] 03/04/26

I hereby certify that this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement, and that I am authorized to request disbursements on behalf of the recipient.

MPFA approvals:

Table with 4 columns: MPFA Loan Officer, date, MPFA Executive Director, date. Includes #N/A entry.

The remainder of this form is reserved for MPFA Disbursement Coding.

The Note for this project is: N/A-grant only

Loan Officer - please check this box IFF this is the final request on this project: [checkbox]

MN Public Facilities Authority - Water Infrastructure Project Disbursement Request Form

Instructions

Disbursement requests must be received by PFA no later than the 15th of each month in order to be paid during that month. Generally, disbursements will be processed on the Wed following the 4th Tue. Recipients are advised to include a provision in their contracts specifying contractor deadlines for invoice submittal, so that local approval can be coordinated with the PFA disbursement schedule.

To request funds, an authorized official of the recipient entity must sign a completed Project Disbursement Request Form, to be submitted by mail, e-mail or fax (**ONLY ONE**) to your MPFA loan officer. Copies of invoices and supporting documents must be submitted with the request. Retain a copy of the request and all documentation for your files.

The request form contains a certification. Each certification relates to the request and related back-up for expenditures, as to accuracy and compliance with agreement conditions.

In addition, if the PFA project funding includes or may include federal monies, the certification also includes language regarding labor standards compliance. U. S. Department of Labor Davis Bacon regulations at 29CFR 5.5(a)(1) require that covered employees are properly paid the full amount of required wages and fringes, that workers are compensated for the type of work being performed according to the classification, and additional classifications, if needed, were sought and employees paid the approved rate. For full text of 29 CFR 5.5(a)(1) see hyperlink below:

[29 CFR 5.5\(a\)\(1\)](#)

<-- this is the hyperlink; below is the full web url:

<http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&rgn=div5&view=text&node=29:1.1.1.1.6&idno=29#29:1.1.1.1.6.1.27.4>

If the Recipient has hired a consulting engineer or other consultant for labor standards compliance, obtain a signed and dated certification from that entity that states "To the best of our knowledge, the certified payroll records received in connection with invoice number (identify number) from (identify contractor(s)) are in compliance with the U.S. Department of Labor prevailing wage requirements of 29 CFR 5.5(a)(1)." Keep the signed certifications on file with the disbursement request.

The *Summary of Project Costs* form may be useful to track project costs through the disbursement phase. Please submit this form with the Disbursement Request Form and supporting documents.

Submit completed and signed the Project Disbursement Request Form and all supporting invoices and other documentation, by **ONLY ONE** of the following methods:

mail: Minnesota Public Facilities Authority
#N/A
332 Minnesota Street, W820
1st National Bank Building
Saint Paul, MN 55101-1378

OR e-mail: [#N/A](#)

OR fax: 651-296-8833

MN Public Facilities Authority
Project Disbursement Request - Summary of Project Costs

Recipient - Contract ID: **North Zumbro SSD_SPAP_01**

SPAP:	MPFA-SPAP-G-061-FY24	\$ 10,000,000
		\$ 10,000,000

note to recipient: complete the yellow-highlighted boxes below for each request:

The costs detailed below relate to **Project Disbursement Request #:** 23

Cost descriptions		Amounts																								
A. Non-Construction:	Engineering	\$ 584,421.95																								
	Legal/Finance																									
	Administration	\$ -																								
	Other	\$ 21,745.64																								
	Total Non-Construction	\$ 606,167.59																								
B. Construction:	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%; text-align: left;"><u>Clean Water...</u></th> <th style="width: 40%; text-align: left;"><u>Drinking Water...</u></th> <th style="width: 20%;"></th> </tr> </thead> <tbody> <tr> <td>Treatment Facilities</td> <td>Treatment</td> <td style="text-align: right; border: 1px solid black;">\$ -</td> </tr> <tr> <td>Collector Systems</td> <td>Transmission & Distribution</td> <td style="text-align: right; border: 1px solid black;">\$ -</td> </tr> <tr> <td>Interceptor</td> <td>Source (Wells/surface water intakes)</td> <td style="text-align: right; border: 1px solid black;">\$ -</td> </tr> <tr> <td>Lift Station</td> <td>Storage / Water Tower</td> <td style="text-align: right; border: 1px solid black;">\$ -</td> </tr> <tr> <td>Equipment</td> <td>Other</td> <td style="text-align: right; border: 1px solid black;">\$ -</td> </tr> <tr> <td>Other</td> <td></td> <td style="text-align: right; border: 1px solid black;">\$ -</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total Construction</td> <td style="text-align: right; border: 1px solid black;">\$ -</td> </tr> </tbody> </table>	<u>Clean Water...</u>	<u>Drinking Water...</u>		Treatment Facilities	Treatment	\$ -	Collector Systems	Transmission & Distribution	\$ -	Interceptor	Source (Wells/surface water intakes)	\$ -	Lift Station	Storage / Water Tower	\$ -	Equipment	Other	\$ -	Other		\$ -	Total Construction		\$ -	
<u>Clean Water...</u>	<u>Drinking Water...</u>																									
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Lift Station	Storage / Water Tower	\$ -																								
Equipment	Other	\$ -																								
Other		\$ -																								
Total Construction		\$ -																								
C.	Total disbursement request (A + B):	\$ 606,167.59																								
D.	Total of previous requests submitted to PFA ** (see pg 2 for detail):	\$ 5,736,923.33																								
E.	Total requested to date (C + D):	\$ 6,343,090.92																								
F.	Original award total from above:	\$ 10,000,000.00																								
G.	Remaining un-drawn balance (F – E):	\$ 3,656,909.08																								

Notes:

The \$17,799.92 are previously withheld disbursement requests from the July 2025 and September 2025 requests which were not paid out. Since then, the NZSSD has worked with the PFA to determine those costs are eligible for reimbursement. I have resubmitted those invoices with this disbursement request since I am unsure what items on the invoices were withheld

page 2 may be used by the recipient for tracking past disbursement requests on this project

** History of payment requests submitted to PFA:

Req #	Dated	Notes	\$ amount Requested	\$ amount Paid by PFA
1	05/16/24		\$ 894,082.89	\$ 894,082.89
2	06/11/24		\$ 97,365.45	\$ 97,365.45
3	08/14/24		\$ 145,397.77	\$ 145,397.77
4	09/16/24		\$ 60,053.89	\$ 60,053.89
5	10/15/24		\$ 1,029,827.54	\$ 1,029,827.54
6	11/14/24		\$ 124,868.17	\$ 124,868.17
7	12/12/24		\$ 117,642.42	\$ 117,642.42
8	01/16/25		\$ 110,208.82	\$ 110,208.82
9	02/05/25		\$ 152,346.73	\$ 152,346.73
10	03/07/25		\$ 201,612.18	\$ 201,612.18
11	04/01/25		\$ 127,879.70	\$ 127,879.70
12	05/06/25		\$ 202,153.06	\$ 202,153.06
13	06/04/25		\$ 183,347.99	\$ 183,347.99
14	07/02/25		\$ 162,117.49	\$ 147,140.89
15	08/05/25		\$ 265,266.74	\$ 280,207.84
16	09/03/25		\$ 230,143.27	\$ 212,378.85
17	10/01/25		\$ 239,080.77	\$ 239,080.77
18	11/05/25		\$ 268,265.24	\$ 268,265.24
19	12/02/25		\$ 386,902.92	\$ 386,902.92
20	01/05/26		\$ 337,286.92	\$ 337,286.92
21	01/15/26	2nd submittal for expenses denied in requests :	\$ 17,799.92	\$ 17,799.92
22	02/03/26		\$ 401,073.37	\$ 401,073.37
23	03/04/26		\$ 606,167.59	
24				
25				
26				
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32				
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total requested / paid prior to this request:			\$ 6,360,890.84	\$ 5,736,923.33