

NORTH ZUMBRO SANITARY SEWER DISTRICT
Joint Powers Executive Committee Regular Meeting
May 6th, 2026
11:00 A.M.
Zumbrota City Council Chambers
Zumbrota, MN

I. CALL TO ORDER

II. ROLL CALL

LR___ EH___ MB___ BG___

JM___ TR___ SO___ JM___

BA___ CB___ RS___ GG___ BT___

III. ADOPT AGENDA _____

***CONSENT AGENDA _____**

ALL ITEMS LISTED WITH AN ASTERISK (*) ARE CONSIDERED ROUTINE OR NON-CONTROVERSIAL BY THE EXECUTIVE COMMITTEE AND WILL BE APPROVED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A DIRECTOR OR ENGINEER SO REQUESTS, IN WHICH CASE THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND BE CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

- *A) Executive Committee Minutes – 4/1/2026**
- *B) Bills-Accounts Payable 3/21/2026 – 4/24/2026**
 - 1. WHKS Invoice #57629 for \$419,749.51**
 - 2. Kennedy & Graven #192744 for \$190.00**
- *C) PFA Disbursement Request Form**

IV. PUBLIC COMMENTS

INDIVIDUALS MAY ADDRESS THE EXECUTIVE BOARD ABOUT ANY ITEM OF CONCERN. SPEAKERS MUST STATE THEIR NAME AND LIMIT THEIR REMARKS TO FIVE MINUTES. GENERALLY, THE EXECUTIVE BOARD WILL NOT TAKE OFFICIAL ACTION ON THESE ITEMS BUT MAY REFER THE MATTER TO STAFF FOR A FUTURE REPORT OR DIRECT THAT THE MATTER BE SCHEDULED FOR A FUTURE MEETING AGENDA.

V. OLD BUSINESS

A) Bonding Bill Update

a. SF 4839

B) Congressional Directed Spending

C) Wendt Watermain Easement and North Property Access

D) MPCA Submittal

a. Plan sets for the 4 projects were submitted 3/9/2026

E) EAW Status

F) Technical Committee Meeting – 5/12/2026

G) Lift Stations Access and Easements

VI. NEW BUSINESS

A) Property Tax Statement

B) Farm Lease Update

VII. ADJOURN

Time: _____ Motion: _____ Second: _____

**NORTH ZUMBRO SANITARY DISTRICT
Joint Powers Executive Committee Meeting
Wednesday, April 1, 2026 11:00 A.M.
Zumbrota City Council Chambers
Zumbrota, MN**

CALL TO ORDER: Chair Elizabeth Howard.

PRESENT: Executive Committee Directors: Elizabeth Howard – Pine Island, Brian Grudem - Zumbrota, and Michael Boulton – Wanamingo
Executive Committee Alternate Directors: Jason Mandelkow – Goodhue, Jeff Meyers – Zumbrota, and Stuart Ohr – Wanamingo

ABSENT: Executive Committee Directors: Lisa Redepenning – Goodhue
Executive Committee Alternate Directors: Todd Robertson – Pine Island

It was noted that Lisa Redepenning would be absent and that Jason Mandelkow would be the voting member for Goodhue.

ALSO PRESENT: Bill Angerman – WHKS, Craig Britton – Widseth, Reese Sudtelgte – ISG, and Glenn Gustafson – WHKS.

ADOPT AGENDA: Grudem motioned to approve the agenda, seconded by Mandelkow. Passed 4-0-0.

CONSENT AGENDA: Boulton motioned to approve, Seconded by Grudem. Consent Agenda Items include: March 4, 2026 Executive Committee Meeting Minutes, WHKS Invoice #57368 for \$307,965.73, and PFA Disbursement Request Form. Passed 4-0-0.

PUBLIC COMMENTS: None

OLD BUSINESS:

Bonding Bill Update – Howard stated that Zumbrota Deputy City Administrator Miles Robb, Lisa Redepenning, and herself attended the League of Minnesota Cities Day on the Hill in March. Howard stated that there was an interesting Legislative update that included one House Republican, one House Democrat, one Senate Democrat, and one Senate Republican. They were each asked about the likelihood of a bonding bill with chances ranging from 50% to 80%. Howard stated that the MPCA ranking bill was introduced by Senator Drazkowski along with Representatives Jacob, Altendorf, and Allen. The bill would rank multiple jurisdiction project priority list request with the highest single jurisdiction points rather than ranking each jurisdiction individually. Howard stated that the capital is busy with bonding taking a back seat to each of the senate and house caucus priorities. Winthrop & Weinstine will be starting to line up meetings with legislators and members of the communities in the coming weeks. Howard will line up a meeting to receive updates from Winthrop & Weinstine on bonding and the request.

Congressional Directed Spending – Howard stated that there have been no new updates since it was announced that Pine Island (NZSSD) was awarded \$1 million through the 2026 allocation of congressionally directed spending appropriation. Boulton and Grudem applied for the 2027 request for congressionally directed spending through Congressman Finstad’s and Senator Smith’s offices. Howard stated that NZSSD had been encouraged by Congressman Finstad’s office to request funds again due to multiple cities involvement. Howard

stated that the 2027 request will list the City of Wanamingo as the fiscal agent rather than the City of Pine Island. This may help in the request to list a different City.

Wendt Watermain Easement and North Property Access – Howard stated that the recommendations from Bob Vose for the North Property Access were approved by the NZSSD directors at the March meeting. The updated agreement was sent on to Matt Rockne to review. Rockne has not followed back up with Howard or Vose. The document has been approved and will be executed once Rockne review is complete.

Angerman stated that the certificate of survey is complete for the agreement. Bob Vose needs to draft the watermain easement instrument. Wendt's have agreed to sign the easement.

Regulatory Meetings – MPCA EAW, Anti-deg, NPDES permit – Cancelled for April – Angerman stated that this portion of the process is almost complete. The NZSSD project is in good shape with the MPCA. Corey Hauer of the MPCA has been great to work with on the permitting process.

MPCA Submittal – Plan sets for the 4 projects were submitted 3/9/2026 – Gustafson stated that there are a few clean up items with the MPCA, but we are on track to certify in June. Angerman stated that this also means we are on track for PSIG certification process. Gustafson stated that this will initiate the MPCA public comment period.

EAW Status – Angerman stated that the EAW has been published for public notice by the MPCA on March 31st. This notice starts the 30-day comment period on the discharge notice. Angerman stated that the NZSSD chair (Elizabeth Howard) would receive the comments. The engineering staff will need to respond to questions and relevant comments. Items such as liking or disliking the project will be acknowledged, but do not require a response. The EIS decision will occur in May or June.

Technical Committee Meeting – 5/12/2026 – Angerman stated that the committee will talk about the plans. The city staff members of the committee will have to decide what plans they would like to review. Gustafson stated that the plans were over 400 pages while the specifications were over 1,300 pages.

Lift Stations Access and Easements – Angerman stated that the access and easement was a follow up from the March NZSSD meeting. Angerman stated that the agenda item will continue to appear on the monthly NZSSD meeting agenda. Angerman reminded the directors of the question regarding access and easements for the eventual lift stations in each of the four communities. The eventual lift stations will be located near each of the existing wastewater treatment plants in the four communities. The eventual lift stations will be operated by the future sanitary sewer district. Angerman proposed that there be uniformity with the four communities on easements and agreements. Britton and Howard will follow up with Bob Vose for legal consultation.

NEW BUSINESS:

Sanitary District Invoices – Abdo Invoice #521179 for \$5,250 and MPCA Invoice #10000230057 for \$17,050 - Howard stated that the State grant for \$10 million does not cover permits such as the MPCA invoice and does not cover audits such as the Abdo invoice. Howard recommends that the cost of the invoice be split among the communities. Boulton moved to approve invoicing each of the four NZSSD communities for equal shares of the Abdo Invoice #521179 for \$5,250 and MPCA Invoice #10000230057 for \$17,050, second by Mandelkow. Passed 4-0-0.

*The next meeting will be May 6, 2026 at 11:00 PM.

Adjourn: At 11:24PM a motion to adjourn was made by Grudem and seconded by Boulton. Passed 4-0-0.

Signed:

Elizabeth Howard, Chair

Attest:

Michael Boulton, Secretary

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300

41-1225694

April 13, 2026

Statement No. 192744

North Zumbro Sanitary Sewer District

c/o City of Pine Island
P.O. Box 280
Pine Island, MN 55963

Through March 31, 2026

NZ105-00002 Site Acquisition

CITY OF PINE ISLAND
Approved for payment by:
ERH
Account Code

190.00

Total Current Billing: 190.00

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

DocuSigned by:

1st Robert J.V. Vose

7F634A5B78BD492
Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

North Zumbro Sanitary Sewer

March 31, 2026

NZ105-00002 Site Acquisition

Through March 31, 2026

For All Legal Services As Follows:

			Hours	Amount
3/3/2026	RJV	Review and comment on easement for crossing of JPA and Wendt parcels to get to Parcel C for Ag purposes; e-mail Elizabeth.	1.00	190.00
			Total Services:	\$ 190.00
			Total Services and Disbursements:	\$ 190.00



engineers + planners + land surveyors

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Federal ID: 42-0943938

May 04, 2026

Project No: 09870.00

Invoice No: 57629

Elizabeth Howard
Executive Committee Chair
North Zumbro Joint Powers Sanitary Sewer District
250 South Main Street
Pine Island, MN 55963

Project 09870.00 North Zumbro Joint WWTF and Conveyance

Professional Engineering Services from March 21, 2026 through April 24, 2026

Phase 026 Prepare EAW
Technical Services 583.68

Total this Phase \$583.68

Phase 051 Main Facility Land Acquisition Assistanc
Technical Services 111.04

Total this Phase \$111.04

Phase 062 Zumbrota Demo & Abandon Existing Site
Technical Services 16,097.92

Total this Phase \$16,097.92

Phase 063 Wanamingo Demo & Abandon Existing Site
Technical Services 7,298.24

Total this Phase \$7,298.24

Phase 071 Process Preliminary Design - WHKS Lead
Technical Services 135,001.28

Total this Phase \$135,001.28

Phase 073 Process Structural Preliminary Design
Technical Services 21,142.88

Total this Phase \$21,142.88

Phase 075 Site Pipg & Grdg Plan Main Fac. Pre Des
Technical Services 11,938.56

Total this Phase \$11,938.56

Phase 093 Wanamingo Lift Station Prelim. Design
Technical Services 3,730.72

Total this Phase \$3,730.72

Project	09870.00	North Zumbro Joint WWTF and Conveyance	Invoice	57629
Phase	102	Zumbrota Conveyance Preliminary Design		
Technical Services				3,555.20
			Total this Phase	\$3,555.20
Phase	103	Wanamingo Force Main Preliminary Design		
Technical Services				3,793.92
			Total this Phase	\$3,793.92
Phase	111	Additional EAW Services		
Services incurred by Stantec Consulting Services Inc. Per contract 2% administrative fee for subsconsultant services.				
Consultants				
		Wideth Smith Nolting & Assoc., Inc.	19,186.05	
		Total Consultants	1.02 times	19,186.05
				19,569.77
			Total this Phase	\$19,569.77
Phase	200	Subconsultants		
Per contract 2% administrative fee for subsconsultant services.				
Consultants				
		I & S Group, Inc.	40,932.50	
		Wideth Smith Nolting & Assoc., Inc.	152,132.50	
		Total Consultants	1.02 times	193,065.00
				196,926.30
			Total this Phase	\$196,926.30
Billing Limits		Current	Prior	To-Date
Total Billings		419,749.51	5,682,347.88	6,102,097.39
Limit				8,638,950.00
Remaining				2,536,852.61
			Total this Invoice	\$419,749.51
Billings to Date		Current	Prior	Total
Labor		203,253.44	3,407,783.02	3,611,036.46
Consultant		216,496.07	2,256,861.53	2,473,357.60
Expense		0.00	15,437.27	15,437.27
Expense - Unit		0.00	2,266.06	2,266.06
Totals		419,749.51	5,682,347.88	6,102,097.39



I & S Group, Inc.
 115 E. Hickory St.
 Suite 300
 Mankato, MN 56001
 507-387-6651
www.ISGInc.com

WHKS
 1412 6th St SW
 PO Box 1467
 Mason City, IA 50402-1467

Invoice Number 130742
 Date 03/31/2026

**Project 23-30164 North Zumbro
 Sanitary Sewer District WWTF -
 Goodhue, MN**

Progress billing for professional services provided through date of invoice

Invoice Dates: March 1, 2026 - March 31, 2026

Description	Current Billed
Phase 7: Preliminary & Final Plant Design WHKS lead	
7.4 Process Electrical & Control Instrumentation	\$ 11,737.50
7.6 Site Landscaping Plan - Main Facility	\$ 857.50
Phase 9: Lift Station Design	
9.1 Pine Island Lift Station Design	\$ 1,645.00
9.2 Zumbrota Siphon Preliminary Design	\$ 1,983.75
9.3 Wanamingo	\$ 1,468.75
9.4 Goodhue	\$ 8,745.00
Phase 10: Forcemain & Local Collection System Design	
10.4 Forcemain and Local Collection System Design	\$ 14,495.00
	\$ 40,932.50
Invoice Amount	<u>\$40,932.50</u>

Payment Terms: Net 30 days from invoice date. Past due balances are subject to late fees in the amount of 1.5% per month.
 If you have a question regarding your invoice or are interested in receiving invoices electronically, please e-mail AR@ISGInc.com

Automated Clearing House (ACH) Instructions

Account Name: I&S Group, Inc.
ABA/Routing Number: 073000642
Account Number: 2348642289
Send Remittance to: AR@ISGInc.com



I & S Group, Inc.
115 E. Hickory St.
Suite 300
Mankato, MN 56001
507-387-6651
www.ISGInc.com

Aging Summary

Invoice Number	Invoice Date	0 - 30	31 - 60	61-90	Over 90	Balance
127693	12/31/2025	\$0.00	\$0.00	\$45,070.00	\$0.00	\$45,070.00
128972	1/31/2026	\$0.00	\$37,636.25	\$0.00	\$0.00	\$37,636.25
129832	2/28/2026	\$0.00	\$75,248.75	\$0.00	\$0.00	\$75,248.75
130742	3/31/2026	\$40,932.50				\$40,932.50
Total Outstanding		\$40,932.50	\$112,885.00	\$45,070.00	\$0.00	\$198,887.50

WIDSETH SMITH NOLTING & ASSOC., INC.
216 S MAIN ST
CROOKSTON, MN 56716
T. 218-281-6522



INVOICE

WHKS & Co
ggustafson@whks.com
2905 Broadway Avenue S
Rochester, MN 55904

Invoice Number: 244423
Date: March 31, 2026
Project Number: 2023-11919

North Zumbro Sanitary District

For Professional Services Rendered Through: March 13, 2026

Between February 14th, 2025 and March 13th, 2026

02 - MPCA Coordination/Permitting

026 - Prepare EAW List Tasks	\$33,212.30
Labor	\$14,026.25
Stantec Consulting Services Inc	\$19,186.05

02 - MPCA Coordination/Permitting Total: \$33,212.30

04 - Topographical Survey

042 - Lift Stations and Force mains Topo Survey	\$230.00
Labor	\$230.00

04 - Topographical Survey Total: \$230.00

06 - Demolition and Abandon Existing Sites

061 - Pine Island Demolition and Abandon Existing Sites	\$2,863.75
Labor	\$2,863.75

06 - Demolition and Abandon Existing Sites Total: \$2,863.75

08 - WWTF Building Architecture, MEP, Structural

081 - Building Architectural	\$11,295.00
Labor	\$11,295.00
082 - Mechanical, Electrical, Plumbing	\$17,031.25
Labor	\$17,031.25

083 - Building Structural Design - Non Process Related **\$14,717.50**

Labor \$14,717.50

08 - WWTF Building Architecture, MEP, Structural Total: **\$43,043.75**

09 - Lift Station Design

091 - Pine Island Lift Station Design **\$19,915.00**

Labor \$19,915.00

09 - Lift Station Design Total: **\$19,915.00**

10 - Forcemain and Local Collection System Design

101 - Pine Island **\$70,853.75**

Labor \$70,853.75

103 - Wanamingo **\$1,200.00**

Labor \$1,200.00

10 - Forcemain and Local Collection System Design Total: **\$72,053.75**

Historical Billings to Date

	Previously Billed	Current Billing	Billed To Date
Labor	\$1,258,417.75	\$152,132.50	\$1,410,550.25
Outside Consultants	\$170,158.90	\$19,186.05	\$189,344.95
Reimbursable	\$4,393.00	\$0.00	\$4,393.00
	\$1,432,969.65	\$171,318.55	\$1,604,288.20

Invoice Total **\$171,318.55**



INVOICE

Invoice Number	2529302
Invoice Date	March 2, 2026
Purchase Order	227707080
Customer Number	223001
Project Number	227707080

Bill To
 Widseth Smith Nolting (WSN)
 Accounts Payable
 610 Filmore Street
 Alexandria MN 56308
 United States

EFT/ACH Remit To (Preferred)
 Stantec Consulting Services Inc. (SCSI)
 Bank of America
 ABA No. : 111000012
 Account No: 3752096026
 Email Remittance: eft@stantec.com

Alternative Remit To
 Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Attention:
 Dan.McInnis@widseth.com

Project **Widseth Smith Nolting: Air Quality EAW Assistance for North Zumbro Sanitary District WWTP**
 Project Manager Taylor, Luke For Period Ending **February 20, 2026**
 Current Invoice Total (USD) 19,186.05

Top Task	500	Complete Air Dispersion Modeling			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Zerome, Warsa Tewelde	21.25	150.00	3,187.50
		Cronister, Samantha Helal (Sam)	6.50	197.00	1,280.50
		Kuphal, Stephanie Lynn	3.50	223.00	780.50
		Taylor, Lucas N (Luke)	7.50	285.00	2,137.50
		Subtotal Professional Services	<u>38.75</u>		<u>7,386.00</u>

Top Task Subtotal Complete Air Dispersion Modeling 7,386.00

Top Task	600	Complete an AERA			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Cronister, Samantha Helal (Sam)	0.75	197.00	147.75
		Swor, Kathryn R (Katie)	26.25	212.00	5,565.00
		Kuphal, Stephanie Lynn	5.50	223.00	1,226.50
		Taylor, Lucas N (Luke)	6.50	285.00	1,852.50
		Subtotal Professional Services	<u>39.00</u>		<u>8,791.75</u>

Top Task Subtotal Complete an AERA 8,791.75

Top Task	700	EAW Assistance		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount



INVOICE

Invoice Number	2529302
Invoice Date	March 2, 2026
Purchase Order	227707080
Customer Number	223001
Project Number	227707080

Cronister, Samantha Helal (Sam)	10.50	197.00	2,068.50
Bot, Courtney Brooke Meineke	0.40	212.00	84.80
Taylor, Lucas N (Luke)	3.00	285.00	855.00
Subtotal Professional Services	<u>13.90</u>		<u>3,008.30</u>

Top Task Subtotal	EAW Assistance		3,008.30
Total Fees & Disbursements			<u>19,186.05</u>
INVOICE TOTAL (USD)			19,186.05

Net due upon payment from end client or in accordance with terms of the contract
Stantec will not change our banking information. If you receive a request noting our banking information has changed,
please contact your Stantec Project Manager



MINNESOTA

PUBLIC FACILITIES AUTHORITY

Water Infrastructure Project Disbursement Request Form

Recipient - Contract ID: North Zumbro SSD_SPAP_01

Project Title: North Zumbro Sanitary District Project

Disbursement request details: Request Number: 25 Amount: \$419,939.51

notes:

Prepared by: Elizabeth R. Howard

Authorized by: Name (print) Elizabeth R. Howard

Title/phone City Administrator - 507-356-4591 ext. 9

Sign/date [Signature] 05/05/26

I hereby certify that this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement, and that I am authorized to request disbursements on behalf of the recipient.

MPFA approvals:

Table with 4 columns: MPFA Loan Officer, date, MPFA Executive Director, date. Content: #N/A

The remainder of this form is reserved for MPFA Disbursement Coding.

The Note for this project is: N/A-grant only

Loan Officer - please check this box IFF this is the final request on this project: []

MN Public Facilities Authority - Water Infrastructure Project Disbursement Request Form

Instructions

Disbursement requests must be received by PFA no later than the 15th of each month in order to be paid during that month. Generally, disbursements will be processed on the Wed following the 4th Tue. Recipients are advised to include a provision in their contracts specifying contractor deadlines for invoice submittal, so that local approval can be coordinated with the PFA disbursement schedule.

To request funds, an authorized official of the recipient entity must sign a completed Project Disbursement Request Form, to be submitted by mail, e-mail or fax (**ONLY ONE**) to your MPFA loan officer. Copies of invoices and supporting documents must be submitted with the request. Retain a copy of the request and all documentation for your files.

The request form contains a certification. Each certification relates to the request and related back-up for expenditures, as to accuracy and compliance with agreement conditions.

In addition, if the PFA project funding includes or may include federal monies, the certification also includes language regarding labor standards compliance. U. S. Department of Labor Davis Bacon regulations at 29CFR 5.5(a)(1) require that covered employees are properly paid the full amount of required wages and fringes, that workers are compensated for the type of work being performed according to the classification, and additional classifications, if needed, were sought and employees paid the approved rate. For full text of 29 CFR 5.5(a)(1) see hyperlink below:

[29 CFR 5.5\(a\)\(1\)](#)

<-- this is the hyperlink; below is the full web url:

<http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&rgn=div5&view=text&node=29:1.1.1.1.6&idno=29#29:1.1.1.1.6.1.27.4>

If the Recipient has hired a consulting engineer or other consultant for labor standards compliance, obtain a signed and dated certification from that entity that states "To the best of our knowledge, the certified payroll records received in connection with invoice number (identify number) from (identify contractor(s)) are in compliance with the U.S. Department of Labor prevailing wage requirements of 29 CFR 5.5(a)(1)." Keep the signed certifications on file with the disbursement request.

The *Summary of Project Costs* form may be useful to track project costs through the disbursement phase. Please submit this form with the Disbursement Request Form and supporting documents.

Submit completed and signed the Project Disbursement Request Form and all supporting invoices and other documentation, by **ONLY ONE** of the following methods:

mail: Minnesota Public Facilities Authority
#N/A
332 Minnesota Street, W820
1st National Bank Building
Saint Paul, MN 55101-1378

OR e-mail: [#N/A](#)

OR fax: 651-296-8833

MN Public Facilities Authority
Project Disbursement Request - Summary of Project Costs

Recipient - Contract ID: **North Zumbro SSD_SPAP_01**

SPAP: MPFA-SPAP-G-061-FY24 \$ 10,000,000
\$ 10,000,000

note to recipient: complete the yellow-highlighted boxes below for each request:

The costs detailed below relate to **Project Disbursement Request #:** 25

Cost descriptions	Amounts
A. Non-Construction: Engineering	\$ 400,179.74
Legal/Finance	\$ 190.00
Administration	\$ -
Other	\$ 19,569.77
Total Non-Construction	\$ 419,939.51
B. Construction:	
<u>Clean Water...</u> Treatment Facilities	\$ -
Collector Systems	\$ -
Interceptor	\$ -
Lift Station	\$ -
Equipment	\$ -
Other	\$ -
Total Construction	\$ -
C. Total disbursement request (A + B):	\$ 419,939.51
D. Total of previous requests submitted to PFA ** (see pg 2 for detail):	\$ 6,651,056.65
E. Total requested to date (C + D):	\$ 7,070,996.16
F. Original award total from above:	\$ 10,000,000.00
G. Remaining un-drawn balance (F – E):	\$ 2,929,003.84

Notes:

page 2 may be used by the recipient for tracking past disbursement requests on this project

** History of payment requests submitted to PFA:

Req #	Dated	Notes	\$ amount Requested	\$ amount Paid by PFA
1	05/16/24		\$ 894,082.89	\$ 894,082.89
2	06/11/24		\$ 97,365.45	\$ 97,365.45
3	08/14/24		\$ 145,397.77	\$ 145,397.77
4	09/16/24		\$ 60,053.89	\$ 60,053.89
5	10/15/24		\$ 1,029,827.54	\$ 1,029,827.54
6	11/14/24		\$ 124,868.17	\$ 124,868.17
7	12/12/24		\$ 117,642.42	\$ 117,642.42
8	01/16/25		\$ 110,208.82	\$ 110,208.82
9	02/05/25		\$ 152,346.73	\$ 152,346.73
10	03/07/25		\$ 201,612.18	\$ 201,612.18
11	04/01/25		\$ 127,879.70	\$ 127,879.70
12	05/06/25		\$ 202,153.06	\$ 202,153.06
13	06/04/25		\$ 183,347.99	\$ 183,347.99
14	07/02/25		\$ 162,117.49	\$ 147,140.89
15	08/05/25		\$ 265,266.74	\$ 280,207.84
16	09/03/25		\$ 230,143.27	\$ 212,378.85
17	10/01/25		\$ 239,080.77	\$ 239,080.77
18	11/05/25		\$ 268,265.24	\$ 268,265.24
19	12/02/25		\$ 386,902.92	\$ 386,902.92
20	01/05/26		\$ 337,286.92	\$ 337,286.92
21	01/15/26	2nd submittal for expenses denied in requests :	\$ 17,799.92	\$ 17,799.92
22	02/03/26		\$ 401,073.37	\$ 401,073.37
23	03/04/26		\$ 606,167.59	\$ 606,167.59
24	04/01/26		\$ 307,965.73	\$ 307,965.73
25	05/05/26		\$ 419,939.51	
26				
27				
28				
29				
30				
31				
32				
33				
34				
35				
36				
total requested / paid prior to this request:			\$ 7,088,796.08	\$ 6,651,056.65

PERMANENT UTILITY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT

THIS PERMANENT UTILITY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT (“Instrument”) is made this ____ day of _____, 2025 (the “**Effective Date**”), by James D. Wendt and Connie R. Wendt, as Trustees of James D. Wendt and Connie R. Wendt Joint Revocable Trust dated June 28, 2022 (“**Grantor**”), in favor of the North Zumbro Sanitary Sewer District JPA, a Minnesota municipal joint powers entity (“**Grantee**”).

Recitals

A. Grantor is the fee owner of certain real property comprised of 29.00 acres of unplatted land in part of the NW1/4 of the NE1/4 in Section 31 (PID No. 72.680.0010), and 33.55 acres of unplatted land in the NE1/4 of the NW1/4 and part of the NW1/4 of the NE1/4 in Section 31 AKA 508 4th Street East (PID No. 72.680.0021), and legally described on **Exhibit A** attached hereto (the “**Property**”).

B. Grantee intends to undertake a public project known as the 9870 Lancaster Blvd Watermain Project (the “**Project**”), and, in furtherance of the Project, has requested a permanent utility easement and temporary construction easement from Grantor.

C. To facilitate the Project, Grantor wishes to grant to Grantee a permanent easement for public utility purposes as hereinafter described in, over, across, beneath, and above the portions of the Property which are legally described on **Exhibit B** attached hereto (the “**Utility Easement Area**”), and a temporary construction easement as hereinafter described in, over, across, beneath, and above the portions of the Property which are legally described on **Exhibit C** attached hereto (the “**Temporary Construction Easement Area**”) all according to the terms and conditions contained herein. The Utility Easement Area and the Temporary Construction Easement Area (referred to herein collectively as the “**Easement Areas**”) are both depicted on **Exhibit D** attached hereto.

Terms of Easements

1. **Recitals.** The above recitals and attached exhibits are hereby incorporated into this Instrument.
2. **Grant of Easements.** For good and valuable consideration, receipt of which is acknowledged by Grantor, Grantor grants and conveys to Grantee (i) a permanent, non-exclusive utility easement

over, under, across and through the Utility Easement Area, and (ii) a temporary construction easement over, under, across and through the Temporary Construction Easement Area.

3. Scope of Easements. The permanent, non-exclusive utility easement granted herein includes the right of Grantee, its contractors, agents, and employees to enter the Utility Easement Area at all reasonable times for the purpose of locating, constructing, reconstructing, operating, maintaining, inspecting, altering and repairing within the Utility Easement Area a public storm sewer, sanitary sewer and water facilities, ground surface drainage ways and other public utilities, facilities or improvements of any type that are not inconsistent with public drainage and utility use.

The temporary construction easement granted herein includes the right of Grantee, its contractors, agents, employees, vehicles and equipment to enter the Temporary Construction Easement Area at all reasonable times throughout the Project for the purposes of access, storage and staging for adjacent drainage and utility construction, grading, sloping, restoration and planting and replanting purposes, and all purposes ancillary thereto.

The easements granted herein also include the right to cut, trim, or remove from the Easement Areas any trees, shrubs, or other vegetation as in Grantee's judgment unreasonably interfere with said easements or facilities of Grantee, its successors or assigns, as well as the right to deposit earthen materials within the Easement Areas and to move, store, and remove equipment and supplies, and to perform any other work necessary and incident to the Project.

4. Warranty of Title. Grantor warrants that they are the fee owner of the Property and have the right, title and capacity to convey to Grantee the easements granted herein, subject to all existing property rights, easements, encumbrances, and restrictions of record.

5. Environmental Matters. Grantee shall not be responsible for any costs, expenses, damages, demands, obligations, including penalties and reasonable attorney's fees, or losses resulting from any claims, actions, suits or proceedings based upon a release or threat of release of any hazardous substances, pollutants, or contaminants which may have existed on, or which relate to, the Property prior to the date of this Instrument.

6. Instrument Runs with the Land; Duration of Temporary Construction Easement. This Instrument shall run with the title to the Property and shall inure to the benefit of and be binding upon Grantors and Grantee and their respective heirs, successors and assigns, including, but not limited to all subsequent owners of the Property. Notwithstanding the foregoing, Grantee shall provide Grantors 30 days' written notice of the commencement of its work on the Project, and the temporary construction easement granted herein shall automatically terminate without further action from either party 8 months following the end of the 30-day notice period, however, the temporary construction easement shall automatically terminate without further action from either party no later than _____, 20____.

7. Miscellaneous. This Instrument shall be governed by and construed in accordance with the laws of the State of Minnesota. The subject headings of the sections of this Instrument are included for convenience only and shall not be used in the interpretation of this Instrument. This Instrument contains the entire terms of the respective easements granted by Grantor and there are

no other terms, obligations, covenants, representations, statements, or conditions, oral or otherwise, of any kind whatsoever with respect to said easements.

STATE DEED TAX DUE HEREON: NONE

[The Remainder of This Page Intentionally Left Blank; Signature Page to Follow]

EXHIBIT A
Legal Description of the Property

PID No. 72.680.0010

The North Half (N ½) of the Northeast Quarter (NE¼) of Section 31, Township 110 North, Range 15 West, Goodhue County, Minnesota;

EXCEPT

Commencing at a point on the West line of the Northeast Quarter (NE¼) of Section 31, Township 110 North, Range 15 West, 190 feet South of the Southeast corner of Lot 14, Block 1, Willowmere Addition to the City of Zumbrota; thence South along the West line of said Northeast Quarter (NE ¼) a distance of 300 feet; thence East, at right angles, a distance of 225 feet; thence North, parallel with the West line of said Northeast Quarter (NE ¼), 300 feet; thence West 225 feet to the point of beginning;

AND EXCEPT

That part of Northwest Quarter of the Northeast Quarter of Section 31, Township 110 North, Range 15 West, Goodhue County, Minnesota, described as follows:

Beginning at the Northeast corner of the Northwest Quarter of the Northeast Quarter of said Section 31; thence S00°06'21"W, assumed bearing, along the East line of the Northwest Quarter of said Northeast Quarter, 1173 .31 feet; thence N89°56'17"W, 156.00 feet; thence N00°06'21"E, parallel with the East line of the Northwest Quarter of said Northeast Quarter, 1177.12 feet to the North line of said Northeast Quarter; thence S88°32'09"E, along said North line, 156.04 feet to the point of beginning. Being subject to an easement for the County Road No. 10 right of way over the Southerly boundary thereof. Being subject also to easements, restrictions, and covenants of record;

AND EXCEPT

That part of the Northwest Quarter of the Northeast Quarter of Section 31, and that part of the Southwest Quarter of the Southeast Quarter of Section 30, Township 110 North, Range 15 West, Goodhue County, described as follows:

Beginning at the Southwest corner of the Southwest Quarter of said Southeast Quarter; thence Northerly on an assumed azimuth from North of 359 degrees 48 minutes 00 seconds along the West line of the Southwest Quarter of said Southeast Quarter 646.02 feet; thence Southeasterly 147 degrees 41 minutes 41 seconds azimuth 614.64 feet; thence Southerly 174 degrees 45 minutes 16 seconds azimuth 552.18 to the Southerly right-of-way line of land formerly owned by Rochester Northern Minnesota Railway Company; thence Westerly 26.42 feet along said Southerly right-of-way line on a nontangential curve concave Southerly, having a radius of

1859.86 feet, a central angle of 00 degrees 40 minutes 50 seconds, and a chord azimuth of 225 degrees 40 minutes 21 seconds; thence Westerly 255 degrees 15 minutes 56 seconds azimuth along said Southerly right-of-way line 367.27 feet to the Westerly line of the Northwest Quarter of said Northeast Quarter; thence Northerly 3 5 9 degrees 51 minutes 51 seconds azimuth along said West line 531.75 feet to the point of beginning;

Except the plats of Willowmere and Willowmere North Addition.

PID No. 72.680.0021

That part of the Northeast Quarter of the Northeast Quarter of Section 31, Township 110 North, Range 15 West, Goodhue County, Minnesota, described as follows:

Commencing at the Northeast corner of the Northeast Quarter of said Section 31; thence S00°23'23"W, assumed bearing, along the East line of said Northeast Quarter, 1141.29 feet to the center line of County Road No. 10; thence N89°56'17"W, along said center line, 1303.09 feet to the West line of the Northeast Quarter of said Northeast Quarter; thence N00°06'21"E, along said West line, 1173.31 feet to the Northwest corner of the Northeast Quarter of said Northeast Quarter; thence S88°32'09"E, along the North line of said Northeast Quarter, 1309.11 feet to the point of beginning. Containing 34.70 acres, more or less. Together with that part of the Northwest Quarter of the Northeast Quarter of said Section 31 described as follows:

Commencing at the Northeast corner of the Northwest Quarter of said Northeast Quarter; thence S00°06'21"W, assumed bearing, along the East line of the Northwest Quarter of said Northeast Quarter, 1173.31 feet to the center line of County Road No. 10; thence N89°56'17"W, along said center line, 156.00 feet; thence N00°06'21"E, parallel with the East line of the Northwest Quarter of said Northeast Quarter, 1177.12 feet to the North line of said Northeast Quarter; thence S88°32'09"E, along said North line, 156.04 feet to the point of beginning. Containing 4.21 acres, more or less.

Being subject to an easement for the County Road No. 10 right of way over the Southerly boundary thereof. Subject also to easements, restrictions, and covenants of record. Containing in all 38.90 acres, more or less.

EXHIBIT B
Legal Description of the Utility Easement Area

That part of the Northeast Quarter of Section 31, Township 110 North, Range 15 West, Goodhue County, Minnesota, being 10.00 feet on each side and being parallel to the following described line: Commencing at the southeast corner of Lot 33, Block 2, MEYERHOFER FOURTH SUBDIVISION; thence South 06 degrees 07 minutes 38 seconds East (Note: All bearings are based on the Goodhue County Coordinate System, NAD'83, Adjusted 2011), along the west line of said MEYERHOFER FOURTH SUBDIVISION, 19.28 feet; thence North 77 degrees 57 minutes 30 seconds East, 30.16 feet to the east line of the existing utility easement recorded in the Goodhue County Recorder's Office as document number 427779, also being the Point of Beginning; thence continue North 77 degrees 57 minutes 30 seconds East, 113.28 feet; thence South 83 degrees 37 minutes 07 seconds East, 113.18 feet; thence South 66 degrees 43 minutes 19 seconds East, 329.61 feet; thence South 78 degrees 02 minutes 58 seconds East, 67.31 feet; thence South 89 degrees 22 minutes 36 seconds East, 267.98 feet; thence North 01 degrees 42 minutes 23 seconds West, parallel to the east line of the existing power line easement recorded in the Goodhue County Recorder's Office as document number 197770, 138.98 feet to the south line of Lot 1, Block 1, NORTH ZUMBRO SUBDIVISION and there terminating.

All sidelines shall be prolonged or shortened to end on said existing utility easement east line and said south line.

Containing 0.47 acres, more or less.

EXHIBIT C
Legal Description of the Temporary Easement Area

A 60.00 foot easement over, under and across that part of the Northeast Quarter of Section 31, Township 110 North, Range 15 West, Goodhue County, Minnesota, being 20.00 feet to the left and 40.00 feet to the right and being parallel to the following described line:

Commencing at the southeast corner of Lot 33, Block 2, MEYERHOFER FOURTH SUBDIVISION; thence South 06 degrees 07 minutes 38 seconds East (Note: All bearings are based on the Goodhue County Coordinate System, NAD'83, Adjusted 2011), along the west line of said MEYERHOFER FOURTH SUBDIVISION, 19.28 feet; thence North 77 degrees 57 minutes 30 seconds East, 30.16 feet to the east line of the existing utility easement recorded in the Goodhue County Recorder's Office as document number 427779, also being the Point of Beginning; thence continue North 77 degrees 57 minutes 30 seconds East, 113.28 feet; thence South 83 degrees 37 minutes 07 seconds East, 113.18 feet; thence South 66 degrees 43 minutes 19 seconds East, 329.61 feet; thence South 78 degrees 02 minutes 58 seconds East, 67.31 feet; thence South 89 degrees 22 minutes 36 seconds East, 267.98 feet and there terminating.

EXCEPT

The 10.00 feet right and left of the above described line.

Together with a 50.00 foot easement over, under and across that part of said Northeast Quarter, being right of the following described line:

Beginning at the terminus of the above described line; thence North 01 degrees 42 minutes 23 seconds West, parallel to the east line of the existing power line easement recorded in the Goodhue County Recorder's Office as document number 197770, 138.98 feet to the south line of Lot 1, Block 1, NORTH ZUMBRO SUBDIVISION and there terminating.

EXCEPT

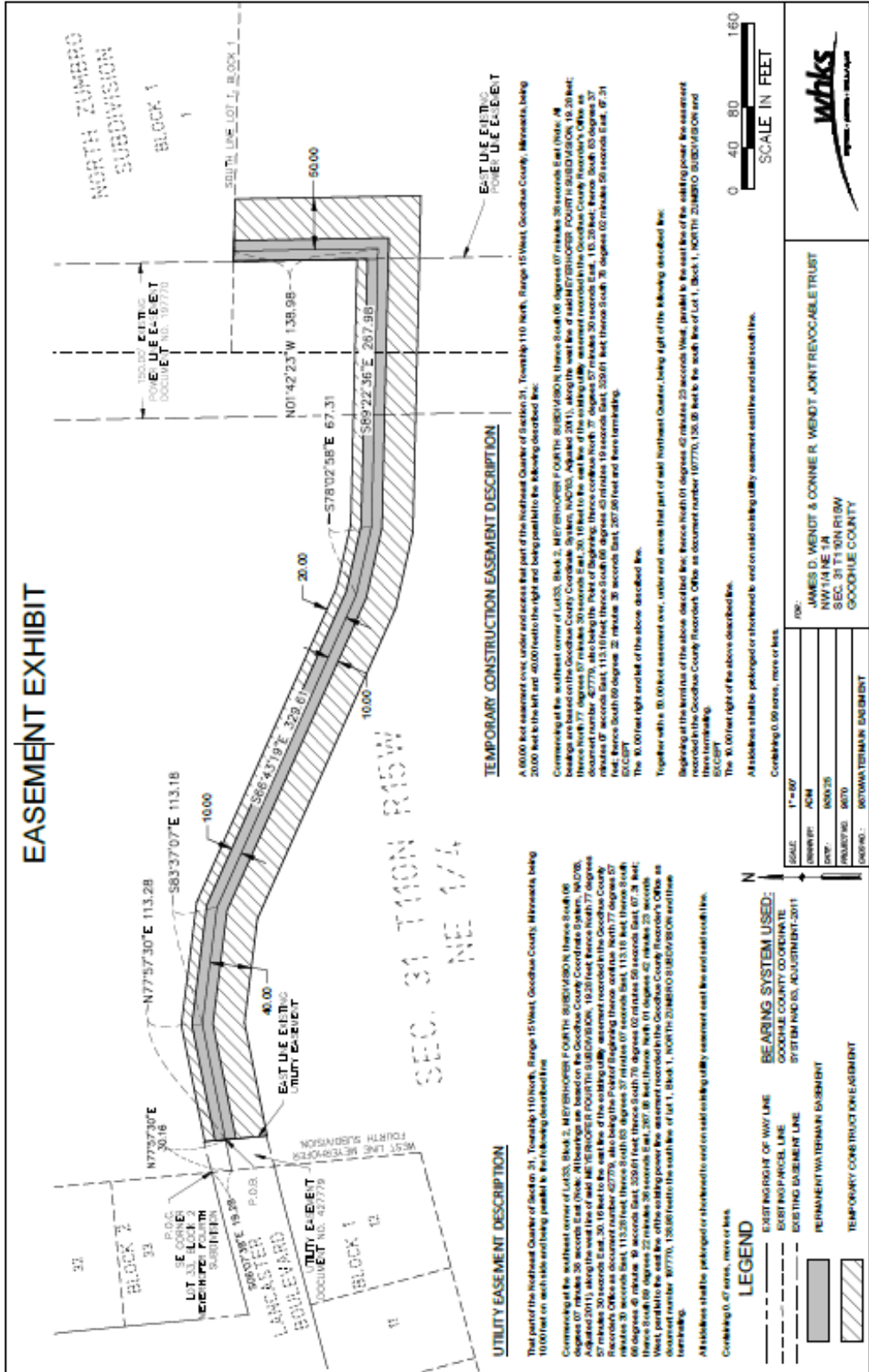
The 10.00 feet right of the above described line.

All sidelines shall be prolonged or shortened to end on said existing utility easement east line and said south line.

Containing 0.99 acres, more or less.

EXHIBIT D

Depiction of the Easement Areas – Page 1





509 W. 5th Street
 Red Wing, MN 55066
 651-385-3040
 goodhuecountymn.gov

Taxpayer ID #: 54627

Property ID Number: RP 72.450.0010

NORTH ZUMBRO SANITARY SEWER DISTRICT JPA
 PO BOX 280
 PINE ISLAND MN 55963

Property Description: DOC#702416 LOT 1 BLK 1 NORTH ZUMBRO SUBDIVISION

Property Address:

CITY OF PINE ISLAND
 Approved for payment by:

2026 Property Tax Statement

VALUES AND CLASSIFICATION			
Taxes Payable Year:		2025	2026
Step 1	Estimated Market Value:	427,400	448,100
	Homestead Exclusion:	0	0
	Taxable Market Value:	427,400	448,100
	New Improvements:		
	Property Classification:	AG HSTD	AG NON HSTD
<i>Sent in March 2025</i>			
Step 2	PROPOSED TAX		
	2,884.00 <i>Sent November 2025</i>		
Step 3	PROPERTY TAX STATEMENT		
	First half taxes due MAY 15:		2,379.00
	Second half taxes due NOVEMBER 15:		2,379.00
	Total Taxes Due in 2026:		4,758.00

\$\$\$ REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply

Taxes Payable Year	Account Code	2025	2026
1. Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible. <input type="checkbox"/>			
2. Use these amounts on Form M1PR to see if you are eligible for a special refund. <input type="checkbox"/>			
Property Tax and Credits			
3. Property taxes before credits		1,627.92	5,315.14
4. Credits that reduce property taxes:			
A. Agricultural Market Value Credits		-277.92	-557.14
B. Other Credits		0.00	0.00
5. Property taxes after credits		1,350.00	4,758.00
Property Tax by Jurisdiction			
6. County: GOODHUE		873.28	1,828.98
7. City or Town: ZUMBROTA CITY		199.82	2,373.70
8. State General Tax		0.00	0.00
9. School District: 2805		63.64	125.52
		201.98	406.36
10. Special Taxing Districts:			
A. TIF		0.00	0.00
B. Other		11.28	23.44
11. Non-school voter approved referenda levies			
12. Total property tax before special assessments		1,350.00	4,758.00
Special Assessments on Your Property			
13. Special Assessments			
14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS		1,350.00	4,758.00

2 PAYABLE 2026 2ND HALF PAYMENT STUB

TO AVOID PENALTY PAY ON OR BEFORE NOVEMBER 15
 Property ID #: RP 72.450.0010
 Taxpayer ID #: 54627

Make Checks Payable to Goodhue County

SECOND 1/2 TAX AMOUNT DUE: 2,379.00

PENALTY: **TOTAL:**

Taxpayer: NORTH ZUMBRO SANITARY SEWER DISTRICT JPA
 PO BOX 280
 PINE ISLAND MN 55963

Goodhue County Finance & Taxpayer Services
 509 W. 5th Street
 Red Wing, Minnesota 55066



Call us at 651-385-3040 to set up automatic withdrawal. Initial payment must be arranged three weeks prior to due date.

Indicate Address Change

1 PAYABLE 2026 1ST HALF PAYMENT STUB

TO AVOID PENALTY PAY ON OR BEFORE MAY 15
 Property ID #: RP 72.450.0010
 Taxpayer ID #: 54627

Make Checks Payable to Goodhue County

FULL TAX AMOUNT: 4,758.00

FIRST 1/2 TAX AMOUNT DUE: 2,379.00

PENALTY: **TOTAL:**

Taxpayer: NORTH ZUMBRO SANITARY SEWER DISTRICT JPA
 PO BOX 280
 PINE ISLAND MN 55963

Goodhue County Finance & Taxpayer Services
 509 W. 5th Street
 Red Wing, Minnesota 55066



Call us at 651-385-3040 to set up automatic withdrawal. Initial payment must be arranged three weeks prior to due date.

Indicate Address Change

Detach and return this stub with your 2nd half payment.

Detach and return this stub with your 1st half payment.



509 W. 5th Street
 Red Wing, MN 55066
 651-385-3040
 goodhuecountymn.gov

Taxpayer ID #: 54627

Property ID Number: RP 72.450.0050

NORTH ZUMBRO SANITARY SEWER DISTRICT JPA
 PO BOX 280
 PINE ISLAND MN 55963

Property Description: DOC#702416 OUTLOT D NORTH ZUMBRO SUBDIVISION

Property Address:

CITY OF PINE ISLAND
 Approved for payment by:

2026 Property Tax Statement

		VALUES AND CLASSIFICATION	
Taxes Payable Year:		2025	2026
Step 1	Estimated Market Value:	3,500	3,500
	Homestead Exclusion:	0	0
	Taxable Market Value:	3,500	3,500
	New Improvements:		
	Property Classification:	AG HSTD	RVL NHSTD
<i>Sent in March 2025</i>			
Step 2	PROPOSED TAX		
	22.00 <i>Sent November 2025</i>		
Step 3	PROPERTY TAX STATEMENT		
	First half taxes due MAY 15:		38.00
	Second half taxes due :		0.00
	Total Taxes Due in 2026:		38.00

\$\$\$ REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply

Taxes Payable Year	Account Code	2025	2026
1. Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.	<input type="checkbox"/>		0.00
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.		0.00	
Property Tax and Credits			
3. Property taxes before credits		14.34	42.36
4. Credits that reduce property taxes:			
	A. Agricultural Market Value Credits	-2.34	-4.36
	B. Other Credits	0.00	0.00
5. Property taxes after credits		12.00	38.00
Property Tax by Jurisdiction			
6. County: GOODHUE		7.96	15.12
7. City or Town: ZUMBROTA CITY		1.68	18.54
8. State General Tax		0.00	0.00
9. School District: 2805		0.54	0.98
	A. Voter Approved Levies	1.72	3.18
	B. Other Local Levies	0.00	0.00
10. Special Taxing Districts:		0.10	0.18
	A. TIF		
	B. Other		
11. Non-school voter approved referenda levies			
12. Total property tax before special assessments		12.00	38.00
Special Assessments on Your Property			
13. Special Assessments			
14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS		12.00	38.00

2 PAYABLE 2026 2ND HALF PAYMENT STUB

TO AVOID PENALTY PAY ON OR BEFORE
 Property ID #: RP 72.450.0050
 Taxpayer ID #: 54627

Make Checks Payable to Goodhue County

SECOND 1/2 TAX AMOUNT DUE: 0.00

PENALTY: TOTAL:

Taxpayer: NORTH ZUMBRO SANITARY SEWER DISTRICT JPA
 PO BOX 280
 PINE ISLAND MN 55963

Goodhue County Finance & Taxpayer Services
 509 W. 5th Street
 Red Wing, Minnesota 55066

Payment in full was required on this property in May



Call us at 651-385-3040 to set up automatic withdrawal. Initial payment must be arranged three weeks prior to due date.

Indicate Address Change

1 PAYABLE 2026 1ST HALF PAYMENT STUB

TO AVOID PENALTY PAY ON OR BEFORE MAY 15
 Property ID #: RP 72.450.0050
 Taxpayer ID #: 54627

Make Checks Payable to Goodhue County

FULL TAX AMOUNT: 38.00

FIRST 1/2 TAX AMOUNT DUE: 38.00

PENALTY: TOTAL:

Taxpayer: NORTH ZUMBRO SANITARY SEWER DISTRICT JPA
 PO BOX 280
 PINE ISLAND MN 55963

Goodhue County Finance & Taxpayer Services
 509 W. 5th Street
 Red Wing, Minnesota 55066

Indicate Address Change

Call us at 651-385-3040 to set up automatic withdrawal. Initial payment must be arranged three weeks prior to due date.



Detach and return this stub with your 2nd half payment.

Detach and return this stub with your 1st half payment.